



**TEXAS VETERANS COMMISSION  
FIRST QUARTER COMMISSION MEETING (FY 2024) Thursday,  
November 14, 2023, 09:00 a.m.  
Stephen F. Austin Bldg, 1700 Congress Ave, Rm 170, Austin TX 78701**

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**MINUTES**

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**I. OPENING**

- a. Chairwoman Laura Koerner calls the meeting to order at 09:00 a.m.
- b. Roll call:

Secretary Mary Dale informs Chairwoman Koerner that there is a quorum.

Chairwoman Laura Koerner, Vice-Chair K Kimberlee Shaneyfelt, Secretary Mary Dale, Commissioner Mike Hernandez, Commissioner Kevin Barber  
Also present was Executive Director Thomas P. Palladino.

- c. Commissioner Mike Hernandez led the Pledge of Allegiance to the United States Flag, and Commissioner Mary Dale led the Pledge of Allegiance to the Texas Flag.
- d. Chip Osborne led the Commission in prayer.
- e. Approval of the Aug. 10, 2023, Fourth Quarter Commission meeting minutes.

MOTION: Made by Commissioner Kimberlee Shaneyfelt, seconded by Commissioner Mike Hernandez to approve the minutes

VOTE: 5-0: Motion Passed

**II. PUBLIC COMMENT**

Chuck Wright – regarding FVA advisory committee member, Kerry Reyna  
Curtis Brown – Front Line Forces Foundation collaboration

**III. PRESENTATIONS**

- a. ***Quarterly Presentations from Advisory Committees.***
  - i. Ted Oates, Vice Chair of Veteran County Service Officer, provided a summary of the Advisory Committee's activities since their last report to the Commission.
  - ii. Former Advisory Committee recognition – VCSO and FVA prior members
- b. ***Veterans Education Excellence Recognition Awards (VEERA).***

**IV. REPORTS**

- a. **Report on Agency Departments and Programs.**
  - i. **Program Operations Division.** Charles Catoe, Division Director of Program Operations, provided DPO updates.

1. **Claims.** BAMC Retiree Fair, Hildago County Fair, Veteran Benefit Fairs,
  2. **VES.** Hiring Red, White and You across the state.
  3. **HCAD.** Department training, office space.
  4. **Vets Ed.** David Salgado – VEERA Presentations wrap up – David Salgado, Vets Ed Director
- ii. **Resource Management Division.** Chip Osborne, Division Director of Resource Management, provided DRM updates.
1. **FY2023 Performance Measures close-out.**
  2. **FY2024 Performance Measures.**
  3. **FY2024 & FY2025 Key Performance Measures.**
  4. **AY 2023 Fourth Quarter Operating Statement:** Doug Rozunick, TVC Finance Department Operations Manager, gave a detailed report.
  5. **FY2023 – Demographics and Stats:** Tina Marberry, HR&T Director, gave a detailed report.
- b. **Deputy Executive Director Report.** Shawn Deabay, Deputy Executive Director, provided DED updates.
- i. **Updates. TVC Events.**
1. **IT.**
  2. **GR.** James Crabtree scheduled to return June 2024 and Gary Medina is preparing TCCVS meetings.
  3. **Women Veterans Program.** Received additional resources for a new employee. List of all WVP activities in SharePoint folder.
  4. **Communications & Outreach.** FVA Tour of Texas, Veteran Fairs, VEERA, Hiring Red, White and You, Veterans Day, West Texas Ground breaking ceremony, NASWA and other veteran events.
- c. **Executive Director Report.**
- i. **Collaborative Partnerships and Thank Yous: VLB, TWC, TCCVS (20 state agencies), local agencies (county and city), Combined Arms.**

## V. CONSIDERATIONS

- a. ***Action Regarding Advisory Committee Membership.*** Shawn Deabay, Deputy Executive Director, provided for your review procedures regarding membership, current membership, applications from individuals wanting to be on the advisory committee, and justification for those selected to be on the advisory committee.

MOTION: Made by Commissioner Mary Dale and seconded by Commissioner Mike Hernandez to accept the Advisory Committee Membership.

VOTE: 5-0: Motion Passed.

- b. ***Action Regarding Advisory Committee Chair Selections.*** Shawn Deabay, Deputy Executive Director, provided for your review procedures regarding membership, current membership, applications from

individuals wanting to be on the advisory committee, and justification for those selected to be on the advisory committee.

MOTION: Made by Commissioner Kimberlee Shaneyfelt and seconded by Commissioner Mary Dale to accept the Advisory Committee Chair Selections.

VOTE: 5-0: Motion Passed.

- c. ***Acceptance of Gifts.*** Chip Osborne, Division Director of Resource Management, briefed that there were no donations.

No Action.

- d. ***Action Regarding the Adoption of Amendments to Administrative Rules Title 40 TAC, Chapter 460, Fund for Veterans Assistance Program, 460.2 Definitions.*** Kathleen Cordova, Legal Counsel, provided the report.

MOTION: Made by Commissioner Mary Dale and seconded by Commissioner Kimberlee Shaneyfelt to accept the adoption of Administrative Rule Title 40, TAC Part 15, Chapter 460, Fund for Veterans' Assistance Program, 460, 2. Definitions.

VOTE: 5-0: Motion Passed.

- e. ***Action Regarding the Adoption of Administrative Rules Title 40 TAC, Chapter 460, Fund for Veterans' Assistance Program, 460.18, Service Dog Pilot Program.*** Kathleen Cordova, Legal Counsel, provided the report.

MOTION: Made by Commissioner Mike Hernandez and seconded by Commissioner Mary Dale to accept the adoption of Administrative Rule Title 40, TAC Chapter 460, 460.18 Service Dog Pilot Program.

VOTE: 5-0: Motion Passed.

**VI. Executive Session.**

None.

**VII. Discussion about setting the date, time, and location of the next Commission Meeting**

The Commission agreed that the 2nd Quarterly Commission Meeting of FY 2024 would be held on Tuesday, February 13, 2024, at 9:00 a.m. HQ Austin TX, TBD.

**VIII. Adjournment.**

Chairwoman Koerner asked each Commissioner for any closing remarks. The Commissioners extended their gratitude to the staff and the Advisory Committee members. The Executive Director extended their gratitude to the Texas Veterans Commission staff for their support and hard work in serving Texas Veterans.

MOTION: Made by Commissioner Kimberlee Shaneyfelt, seconded by Commissioner Mary Dale, motion to adjourn.

VOTE: 5-0: Motion Passed.

Chairwoman Koerner adjourned the meeting at 10:49 a.m.

Minutes Approved by:



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Mary Dale, Secretary