



**TEXAS VETERANS COMMISSION
THIRD QUARTER COMMISSION MEETING (FY 2022)
Thursday, August 11, 2022, 09:00 a.m.
1700 N. Congress Ave, Room 170, Austin TX 78701**

MINUTES

I. OPENING

- a. Chairwoman Laura Koerner calls the meeting to order at 09:04 a.m.
- b. Roll call:

Secretary Shaneyfelt informs Chairwoman Koerner that there is a quorum.

Chairwoman Laura Koerner, Vice-Chair Kevin Barber, Secretary Kimberlee Shaneyfelt, Commissioner Mike Hernandez, Commissioner Mary Dale,
Also present was Executive Director Thomas P. Palladino.

- c. Vice Chair Kevin Barber led the Pledge of Allegiance to the United States Flag, and Commissioner Mary Dale led the Pledge of Allegiance to the Texas Flag.
- d. Chip Osborne led the Commission in prayer.
- e. Approval of the May 12, 2022, Third Quarter Commission meeting minutes.

MOTION: Made by Commissioner Mary Dale, seconded by Commissioner Mike Hernandez to approve the minutes

VOTE: 5-0: Motion Passed

- f. ***Action Regarding Commission Officer elections (Vice Chair).*** Chairwoman Laura Koerner accepted nominations for the Commission Vice Chair. Commissioner Barber nominated Commissioner Kimberlee Shaneyfelt as the Commission Vice Chair.

MOTION: Made by Commissioner Mary Dale and seconded by Chairwoman Laura Koerner to accept the nomination of Kimberlee Shaneyfelt as the Commissions Vice Chair.

VOTE: 5-0: Motion Passed.

Action Regarding Commission Officer elections (Secretary). Chairwoman Laura Koerner accepted nominations for the Commission Secretary. Commissioner Mike Hernandez nominated Commissioner Mary Dale as the Commission's Secretary.

MOTION: Made by Commissioner Kimberlee Shaneyfelt and seconded by Commissioner Kevin Barber to accept the nomination of Kimberlee Shaneyfelt as the Commission's Secretary.

VOTE: 5-0: Motion Passed.

II. PUBLIC COMMENT

Mitch Fuller, National In-state Legislative Chairman for the Texas VFW

III. PRESENTATIONS

- a. Quarterly Presentations from Advisory Committees.
 - i. **Carl Dwyer, Chair of Veteran County Service Officer**, provided a summary of the Advisory Committee's activities since their last report to the Commission.
 - ii. **Earl Newsome, Chair of Veteran Services**, provided a summary of the Advisory activities since their last report to the Commission.
- b. Presentation Regarding the FY22 Annual Internal Audit Plan. Daniel Graves, Risk Advisory Services for Weaver and Tidwell L.L.P. Chairwoman Laura Koerner, adjourned the open and public commission meeting on August 11, 2022, at 9:32 a.m. and convened Executive Session on August 11, 2022, at 9:36 a.m.

This agenda item is authorized to go into an Executive Session in accordance with the Open Meetings Act, at Section 551.089 of the Texas Government Code: deliberate security assessments related to Information Resource Technology.

Chairwoman Koerner called the following individuals into Executive Session:

Commissioner Kevin Barber, Commissioner Kimberlee Shaneyfelt, Commissioner Mary Dale, Commissioner Mike Hernandez, Thomas Palladino, Shawn Deabay, Cruz Montemayor, Cory Scanlon, Daniel Graves.

Chairwoman Laura Koerner called Daniel Graves, Risk Advisory Services, Weaver, and Tidwell, L.L.P. to give the report.

The executive session ended on August 11, 2022, at 9:54 a.m. and the open and public commission meeting was reconvened on August 11, 2022, at 9:54 a.m.

IV. REPORTS

- a. Report on Agency Departments and Programs.
 - i. **Program Operations Division**. Charles Catoe, Division Director of Program Operations, provided the Commissioners with the TVC Agency reconstitution updates and department updates.
 1. **Reconstitution Report**. Charles Catoe, Division Director of Program Operations, gave a detailed report to the Commissioners of the latest Texas Veterans Commission reconstitution updates.
 2. **Department Summaries**.
Health Care Advocacy Department: All Health Care Advocacy positions are filled.
Veterans Employment Services: Charlie briefed the DOL Audit report. Anna Baker, Director of VES, briefed on the transition of the documenting of case management from Salesforce to WorkInTexas.

Claims: Salvador Castillo, Director of Claims, briefed on the transition to VetPro, the new case management system; VetPro goes live on August 22, 2022. Flexbooker, is used to schedule appointments online or via telephone and captures customer satisfaction.

ii. **Resource Management Division.**

1. ***Agency Relocation.*** Chip Osborne, Division Director of Resource Management. Briefed TVC is relocating on September 23, 2022. Provided a detailed brief on the relocation.
2. ***Appropriation Year 2022 Second Third Operating Statement.*** Michelle Nall, C.F.O. of the TVC Finance Department, gave a detailed brief to the Commissioners on the Appropriation Year 2022 Third Quarter Operating Statement.

b. **Deputy Executive Director Report.** Shawn Deabay, Deputy Executive Director, provided updates.

- i. ***Updates.*** Introduction to IRM Director Chad Austin.
- ii. ***TVC Events.*** Jim Halbrook briefed on upcoming TVC events.

c. **Executive Director Report.**

- i. ***Updates.*** Introduction to General Counsel, Cory Scanlon. Provided testimony at Higher Education Committee regarding the Hazlewood. TCCVS report is due October 1, 2022, to the legislature.
- ii. ***Employee Retirements.*** Chairwoman Koerner and Thomas Palladino presented the retirement flag, certificates, and coins to Michelle Nall, Dianne Coy, and Kelly McKay.

V. CONSIDERATIONS

- a. ***Acceptance of Gifts.*** Chip Osborne, Division Director of Resource Management, no donations.
- b. ***Action Regarding the Fiscal Year 2022 Annual Internal Audit Report and Fiscal Year 2023 Audit Plan Assessment.*** Daniel Graves, Weaver, and Tidwell L.L.P. presented to FY 2022 Annual Internal Audit Report and FY 2023 Audit Plan Assessment to the Commissioners.

MOTION: Made by Commissioner Kimberlee Shaneyfelt and seconded by Commissioner Kevin Barber to accept the FY 2022 Annual Internal Audit Report and FY 2023 Audit Plan Assessment.

VOTE: 5-0: Motion Passed.

AMENDED MOTION: 5-0: Motion Passed.

- c. ***Action regarding the Replacement for VCSO Advisory Committee Member Vacancy.*** Shawn Deabay, Deputy Executive Director, provided the Commissioners with an update on the Lavette Domineck selected as a replacement on the VCSO Advisory Committee.

MOTION: Made by Commissioner Mike Hernandez and seconded by Commissioner Mary Dale to accept the VCSO Advisory Committee, replacement member.

VOTE: 5-0: Motion Passed.

- d. ***Action Regarding Veterans Education Excellence Recognition Awards (VEERA) for AY 2022.*** David Salgado, Director of Veterans Education, provided the Commissioners with the winners of

the VEERA awards for their approval.

MOTION: Made by Commissioner Kimberlee Shaneyfelt and seconded by Commissioner Mary Dale to accept the AY 2022 VEERA Awards.

VOTE: 5-0: Motion Passed.

- e. ***Action Regarding the Biennial Advisory Committee Evaluation and Recommendation.*** Shawn Deabay, Deputy Executive Director, provided a detailed brief to the Commissioners on the Biennial Advisory Committee Evaluation and Recommendations.

MOTION: Made by Commissioner Mary Dale and seconded by Commissioner Kevin Barber to accept the Biennial Advisory Committee Evaluation and Recommendation.

VOTE: 5-0: Motion Passed.

- f. ***Action Regarding the Proposed Amendment of Administrative Rule Title 40 TAC Part 15 Section 452.2 VCSO Advisory Committee Membership.*** Shawn Deabay, Deputy Executive Director, briefed the proposed amendment. Ensures all members of the VCSO Advisory Committee be current VCSOs.

MOTION: Made by Commissioner Mike Hernandez, seconded by Commissioner Kimberlee Shaneyfelt to approve the proposed amendment of Administrative Rule Title 40, TAC Part 15, Section 452.2.

VOTE: 5-0: Motion Passed.

- g. ***Action Regarding the Proposed Amendment of Administrative Rule Title 40 TAC Part 15 Section 452.4 VCSO Alternative Dispute Resolution Coordinator.*** Shawn Deabay, Deputy Executive Director, briefed the proposed amendment. Ensures the correct title in the Alternative Dispute Resolution Coordinator from Chief Administrative Officer to the Division Director Resource Management.

MOTION: Made by Commissioner Mary Dale, seconded by Commissioner Kevin Barber to approve the proposed amendment of Administrative Rule Title 40, TAC Part 15, Section 452.4.

VOTE: 5-0: Motion Passed.

- h. ***Action Regarding the Appropriation Year 2023 Operating Budget.*** Michelle Nall, C.F.O., provided a detailed report on the AY 2023 Operating Budget.

MOTION: Made by Commissioner Kevin Barber, seconded by Commissioner Mary Dale to approve the Appropriation Year 2023 Operating Budget.

VOTE: 5-0: Motion Passed.

- i. ***Action Regarding the Legislative Appropriation Request (LAR) Fiscal Year 2024-2025.*** Michelle Nall, C.F.O., provided a detailed report on the FY 2024-2025 LAR.

MOTION: Made by Commissioner Kimberlee Shaneyfelt, seconded by Commissioner Mary Dale to approve the Appropriation Year 2023 Operating Budget.

VOTE: 5-0: Motion Passed.

- j. ***Action Regarding the Approval of the Fund for Veterans Assistance 2022-2023 Request for Application (RFA).*** James Bracken, Director of Fund for Veterans Assistance, provided a detailed report on the 2022-2023 RFA.

MOTION: Made by Commissioner Kevin Barber seconded by Commissioner Kimberlee Shaneyfelt to approve the FVA 2022-2023 Request for Application.

VOTE: 5-0: Motion Passed.

VI. Executive Session.

- a. Chairwoman Laura Koerner adjourned the open and public commission meeting on August 11, 2022, at 12:22 p.m. This agenda item is authorized to go into an Executive Session in accordance with Government Code, at Section 551.074 of the Texas Government Code: item of personnel matters.

Chairwoman Koerner called the following individuals into Executive Session:

Commissioner Kevin Barber, Commissioner Kimberlee Shaneyfelt, Commissioner Mary Dale, Commissioner Mike Hernandez, Thomas Palladino.

Executive Session reconvened on August 11, 2022, at 12:49 p.m.

- VII. Discuss and take action on the items considered in Executive Session. There were no items to act on.

VIII. Discussion about setting the date, time, and location of the next Commission Meeting

The Commission agreed that the 1st Quarterly Commission Meeting of FY 2023 would be held on Thursday, November 3, 2022, at 9:00 a.m. HQ Austin TX, William B. Travis Bldg. room 1-111.

IX. Adjournment.

Chairwoman Koerner asked each Commissioner for any closing remarks. None were provided. Executive Director extended their gratitude to the Texas Veterans Commission staff for their support and hard work in serving Texas Veterans.

MOTION: Made by Commissioner Kevin Barber, seconded by Commissioner Kimberlee Shaneyfelt's motion to adjourn.

VOTE: 5-0: Motion Passed.

Chairwoman Koerner adjourned the meeting at 12:48 p.m.

Minutes Approved by:



Mary Dale, Secretary