

Housing for Texas Heroes Grant Project Form

GRANTEE INSTRUCTIONS

Download fillable form and complete Sections A-E using free **Adobe** program to ensure full compatibility. Submit one form for reimbursement of each Home Modification, Weatherization, or Repair Project completed. **Form should be filled out completely for reimbursement of completed project.**

VETERAN/SURVIVING SPOUSE BENEFICIARY INSTRUCTIONS

Review Project information on both pages of this form. Complete Section F

A) PROJECT INFORMATION

Grantee Organization *

Grant ID Number *

Beneficiary Name *

Beneficiary Type * Veteran Surviving Spouse

Project Address *

City *

County *

Is the Veteran/Surviving Spouse Beneficiary the owner of the home as verified on the corresponding County Appraisal District Office's website? * Yes No

Does the Veteran/Surviving Spouse Beneficiary reside in the home listed as *Project Address*? * Yes No

Income eligibility requirement met by Beneficiary? * Very Low-Income Low-Income

Project completed at no cost to the Veteran/Surviving Spouse, and no payment was collected or is due from the Veteran/Surviving Spouse Beneficiary for completion of this Project in any form or amount. * Yes No

B) MODIFICATION, WEATHERIZATION, OR REPAIRS REQUIRED

What are the problems that require modification, weatherization, or repair at the home? Include the functional deficiency caused by the issue and the specific area of home where the issue was identified. *

Example Issue & Deficiency: Door will not close and seal properly as there is a 1-2 inch gap at the top and bottom

Area of Home: Front Door

ISSUE AND FUNCTIONAL DEFICIENCY CAUSED *

AREA OF HOME *

1.

2.

3.

4.

5.

6.

7.

8.

C) PROJECT MILESTONES

Pre-Inspection Date * Project Start Date * PROJECT DURATION *

Final Inspection Date * Project Completion Date * Days

Project Inspector * Internal Third-Party Project Inspector Name *

D) COMPLETED MODIFICATION, WEATHERIZATION, OR REPAIR WITH TVC FUNDS

What Home Modification(s), Weatherization(s) or Repair(s) were completed? Provide a description of major tasks performed. Please list major tasks performed in the order listed in Section B of this form. *

Example Major Task Performed: Front door frame replaced. New fiberglass door installed.

Cost: \$150.00

MAJOR TASK PERFORMED *	COST *
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
TOTAL COST *	

E) GRANTEE CERTIFICATION

I agree that the information on this form is true. The work has been completed and accepted by the client.

Grantee Representative Name and Job Title * Date *

Grantee Representative Signature *

F) BENEFICIARY CERTIFICATION

JOB RATING * <input type="checkbox"/> Very Satisfied <input type="checkbox"/> Satisfied <input type="checkbox"/> Not Satisfied <input type="checkbox"/> I Wish to File a Complaint

I agree that the information on this form is true. The work has been completed and my customer rating is fair.

Beneficiary Signature * Date *