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TEXAS VETERANS COMMISSION
Helping Veterans Starts Here

2022-2023 New Grant Year Operations

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Welcome

FVA Director Comments

Agenda

- 2022-2023 RFA and Program Requirements
- Training Videos
- Renewed Grants
- Know Your Grant
- Maintaining Your Grant
- Performance Reporting (Monthly & Quarterly)
- Contact Form – Grant Funded Services Directory
- Questions

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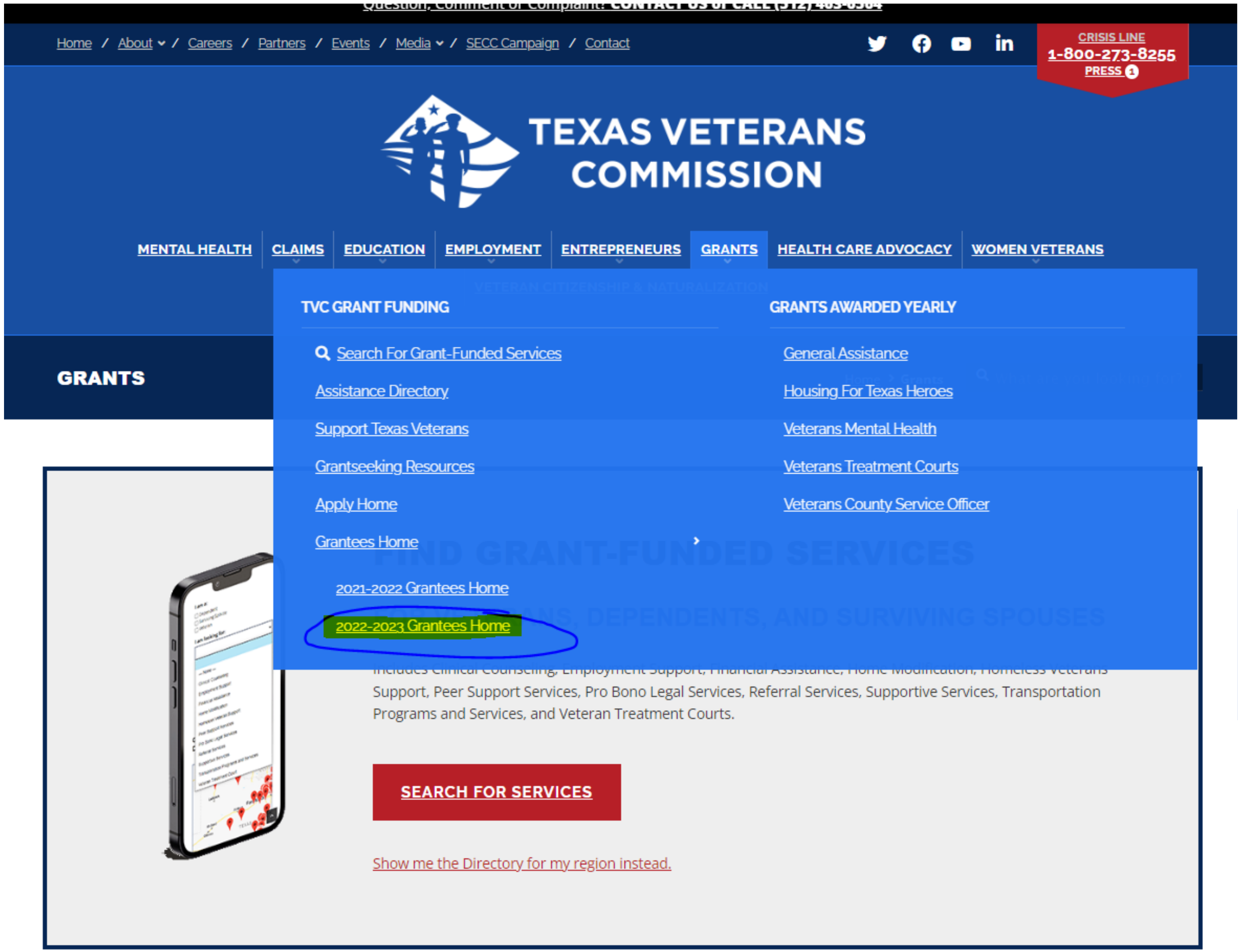
2022-2023 RFA

Changes from 21-22 RFA

Where Can I Find the 2022-2023 RFA?

https://www.tvc.texas.gov/grants/2022-2023grantees/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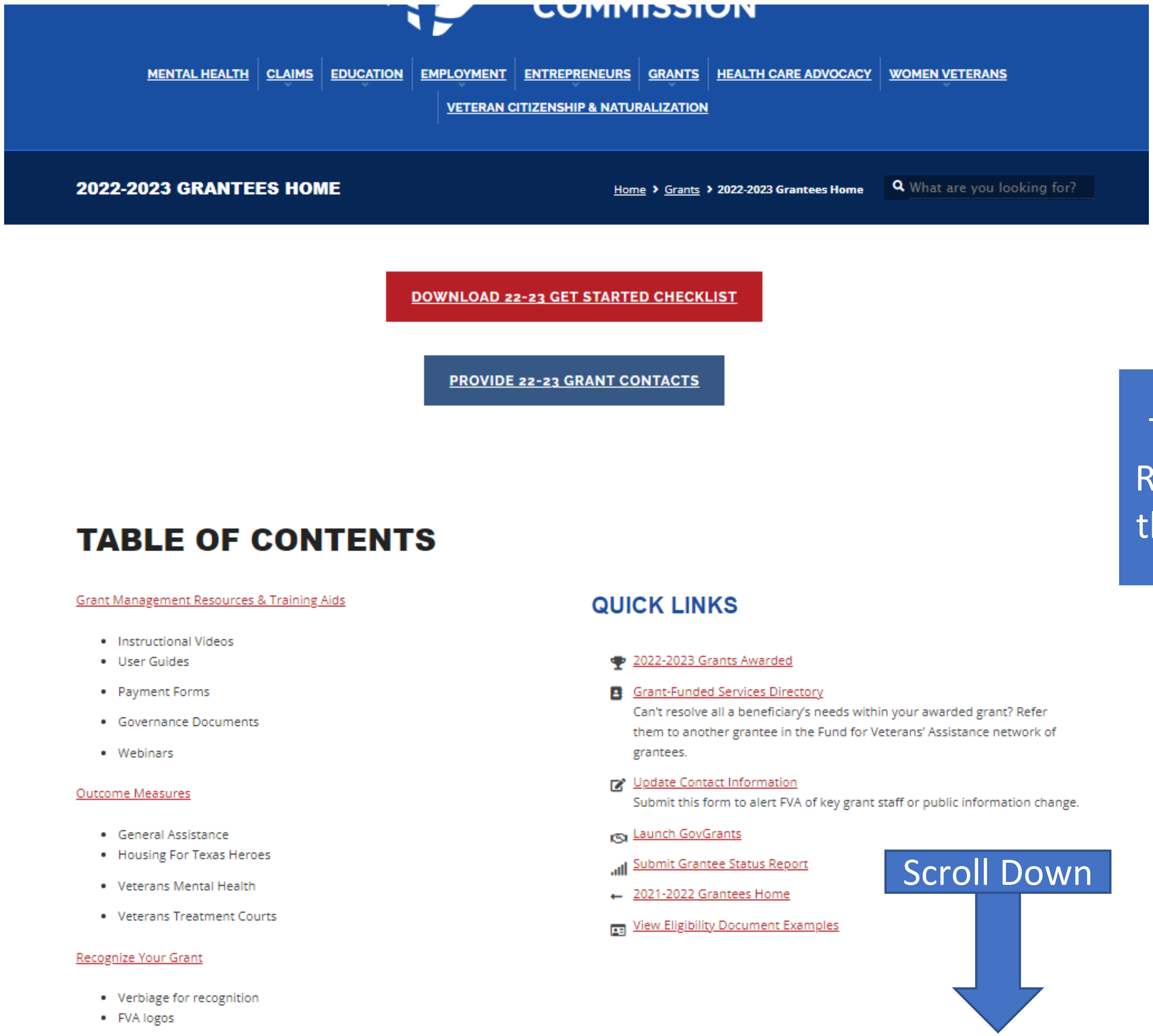
Support, Peer Support Services, Pro Bono Legal Services, Referral Services, Supportive Services, Transportation Programs and Services, and Veteran Treatment Courts.

Click on the link to 2022-2023 Grantees Home

2022-2023 Grantees Home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- Verbiage for recognition
- FVA logos

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2022-2023 Grants Awarded

Grant-Funded Services Directory
Can't resolve all a beneficiary's needs within your awarded grant? Refer them to another grantee in the Fund for Veterans' Assistance network of grantees.

Update Contact Information
Submit this form to alert FVA of key grant staff or public information change.

Launch GovGrants

Submit Grantee Status Report

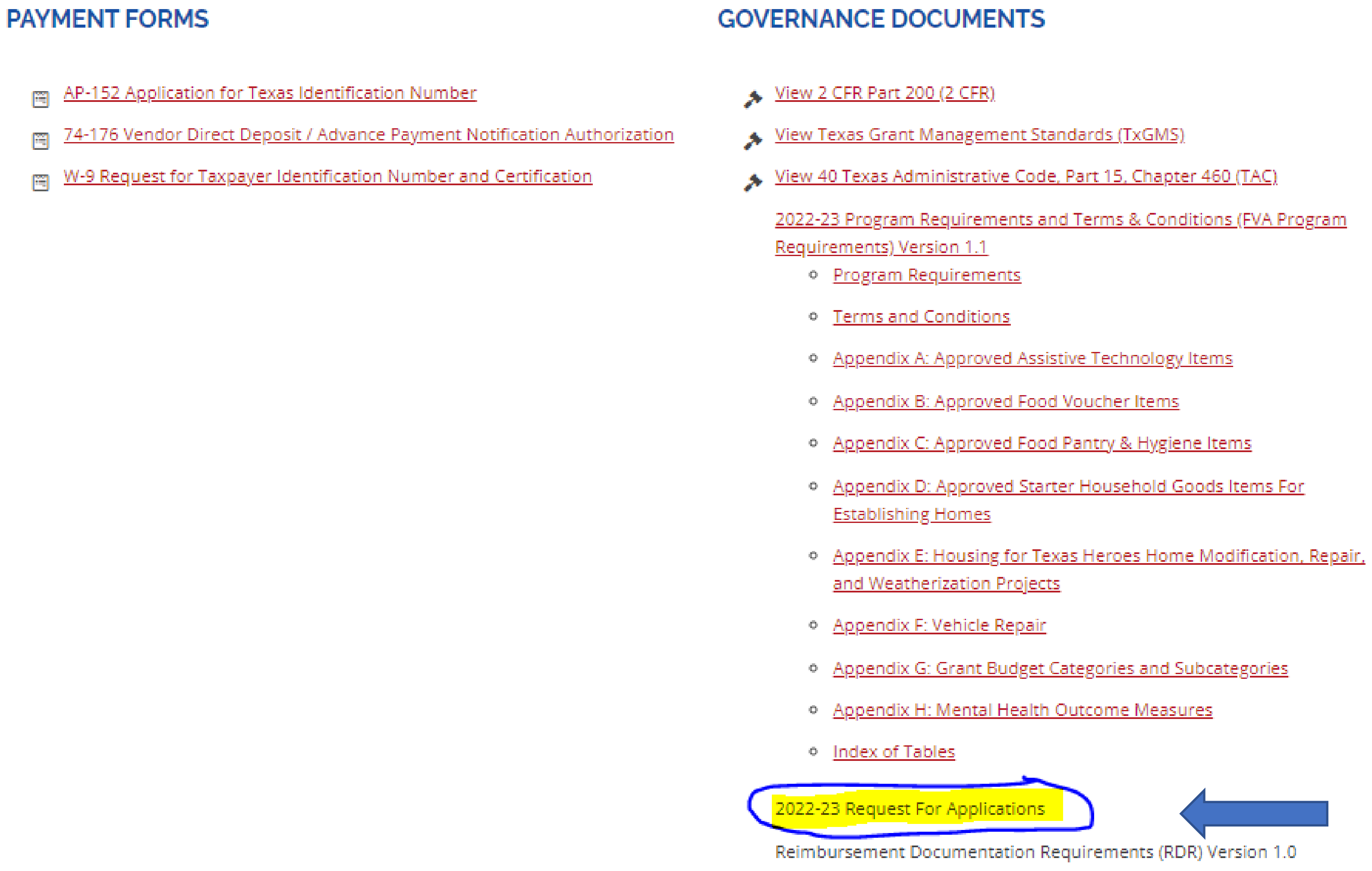
2021-2022 Grantees Home

View Eligibility Document Examples

To Find the 2022-2023 RFA, scroll down toward the bottom of the page.

Scroll Down

Click on 2022-2023 Request for Application



PAYMENT FORMS

- AP-152 Application for Texas Identification Number
- 74-176 Vendor Direct Deposit / Advance Payment Notification Authorization
- W-9 Request for Taxpayer Identification Number and Certification

GOVERNANCE DOCUMENTS

- View 2 CFR Part 200 (2 CFR)
- View Texas Grant Management Standards (TxGMS)
- View 40 Texas Administrative Code, Part 15, Chapter 460 (TAC)
- 2022-23 Program Requirements and Terms & Conditions (FVA Program Requirements) Version 1.1
  - Program Requirements
  - Terms and Conditions
  - Appendix A: Approved Assistive Technology Items
  - Appendix B: Approved Food Voucher Items
  - Appendix C: Approved Food Pantry & Hygiene Items
  - Appendix D: Approved Starter Household Goods Items For Establishing Homes
  - Appendix E: Housing for Texas Heroes Home Modification, Repair, and Weatherization Projects
  - Appendix F: Vehicle Repair
  - Appendix G: Grant Budget Categories and Subcategories
  - Appendix H: Mental Health Outcome Measures
  - Index of Tables
- 2022-23 Request For Applications
- Reimbursement Documentation Requirements (RDR) Version 1.0

Click on 2022-23 Request for Applications to download a PDF version.

RFA CHANGES FROM 2021-2022

- New Grant Category – Veteran Small Business Support
- Housing for Texas Heroes Projects – increase to $20K
- READ THE NOTES in the RFA – more stipulations have been added
- Financial Assistance – Food Voucher only
- Homeless Veteran Support – Both Food Voucher and Food & Hygiene Pantry included
- Supportive Services (Homelessness Prevention) – Both Food Voucher and Food & Hygiene Pantry included
- Supportive Services – Beneficiaries cannot exceed 20% above AMI

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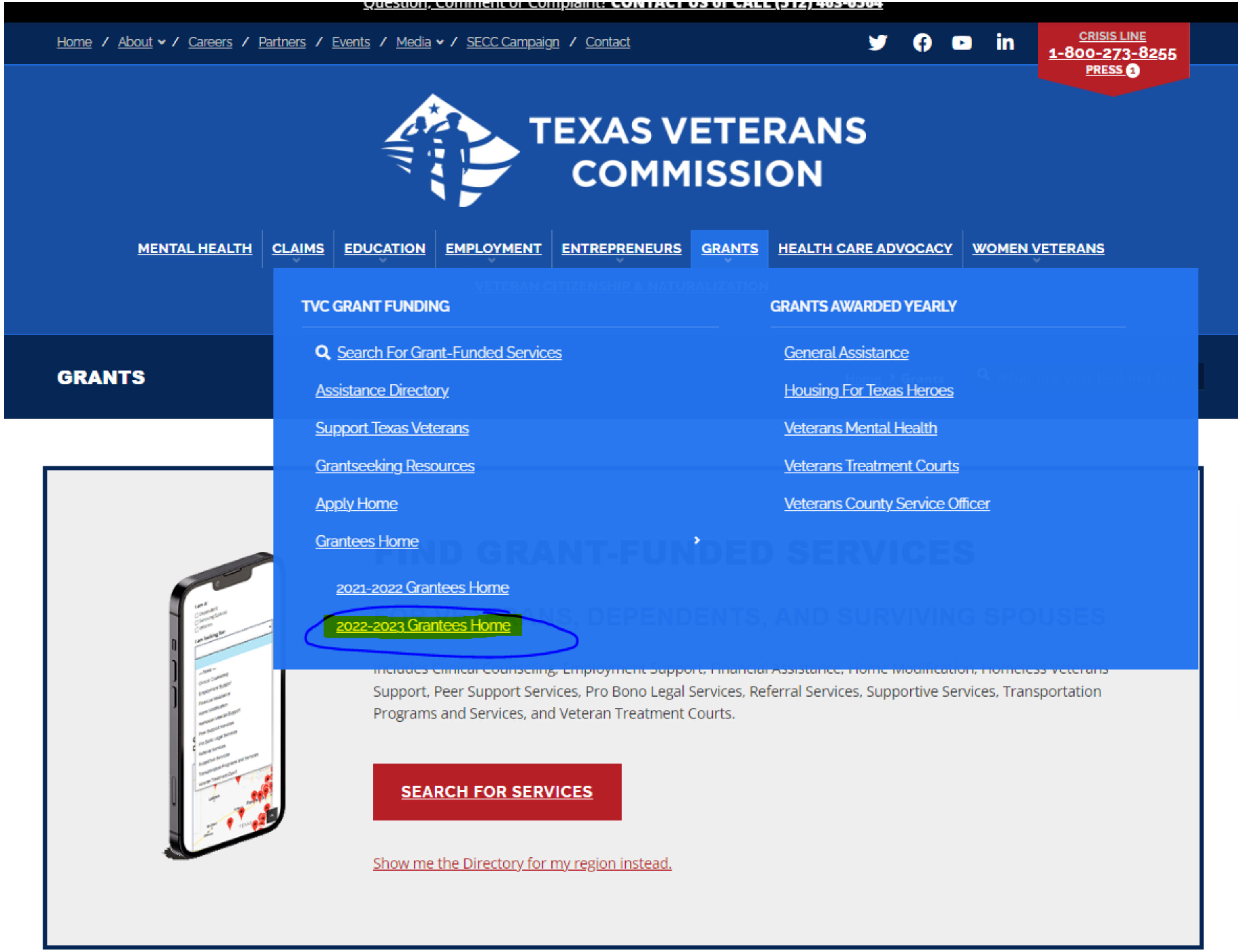
2022-2023 Program Requirements v1.1

Updates for 22-23

Where Can I Find the 2022-2023 Program Requirements?

https://www.tvc.texas.gov/grants/2022-2023grantees/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Includes Clinical Counseling, Employment Support, Financial Assistance, Home Modification, Homeless Veterans Support, Peer Support Services, Pro Bono Legal Services, Referral Services, Supportive Services, Transportation Programs and Services, and Veteran Treatment Courts.

Show me the Directory for my region instead.

Click on the link to 2022-2023 Grantees Home

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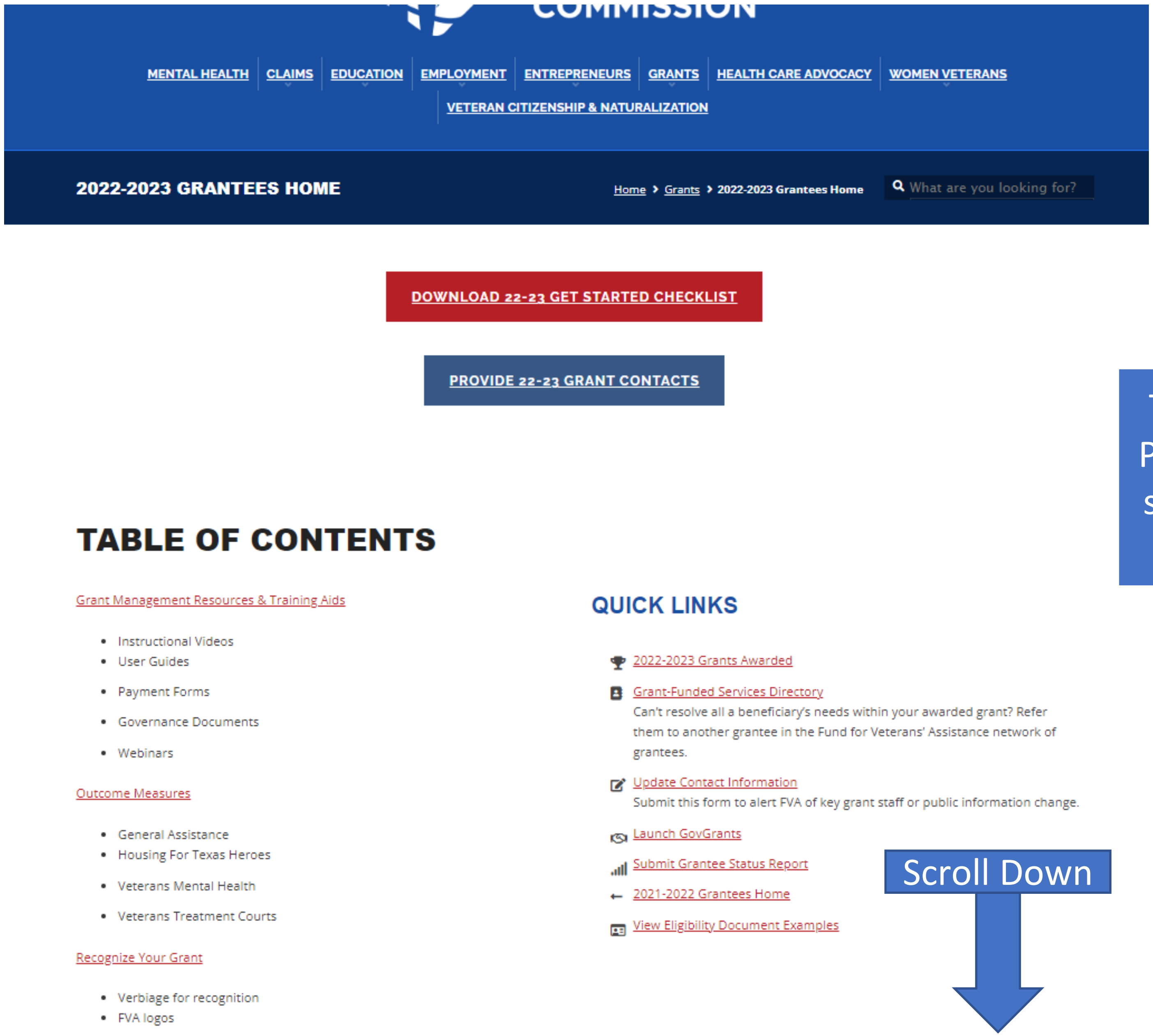

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Submit Grantee Status Report

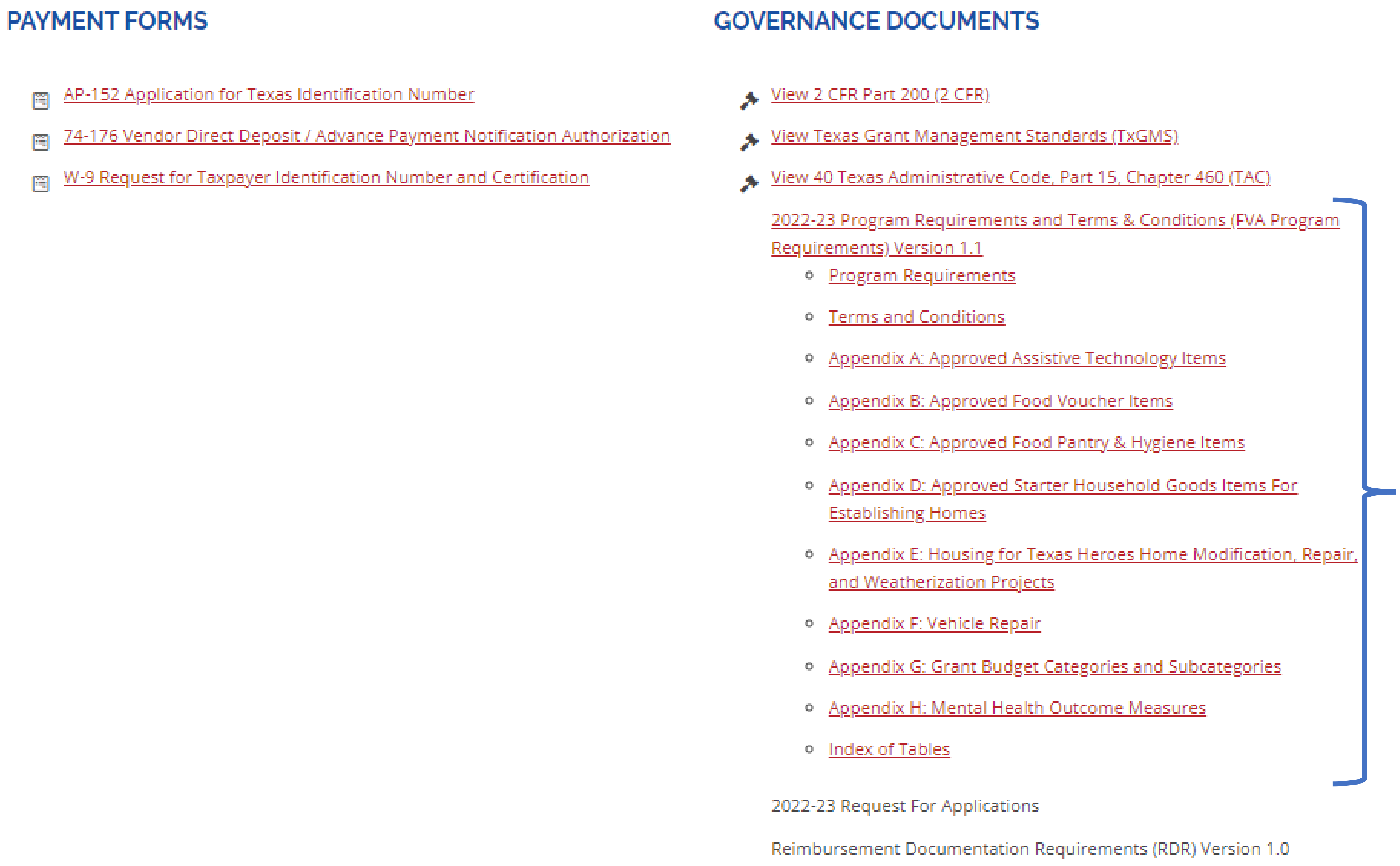
2021-2022 Grantees Home

View Eligibility Document Examples

To Find the 2022-2023 Program Requirements, scroll down toward the bottom of the page.

Scroll Down

Click on 2022-2023 Program Requirements or Desired Appendix



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2022-23 Request For Applications

Reimbursement Documentation Requirements (RDR) Version 1.0

Click on any of the Program Requirement links to view the document, or specific sections/appendices.

All can be downloaded at a PDF file.

Program Requirement Demonstration

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Training Videos

Training Videos on TVC Website

Where Can I Find the Training Videos?

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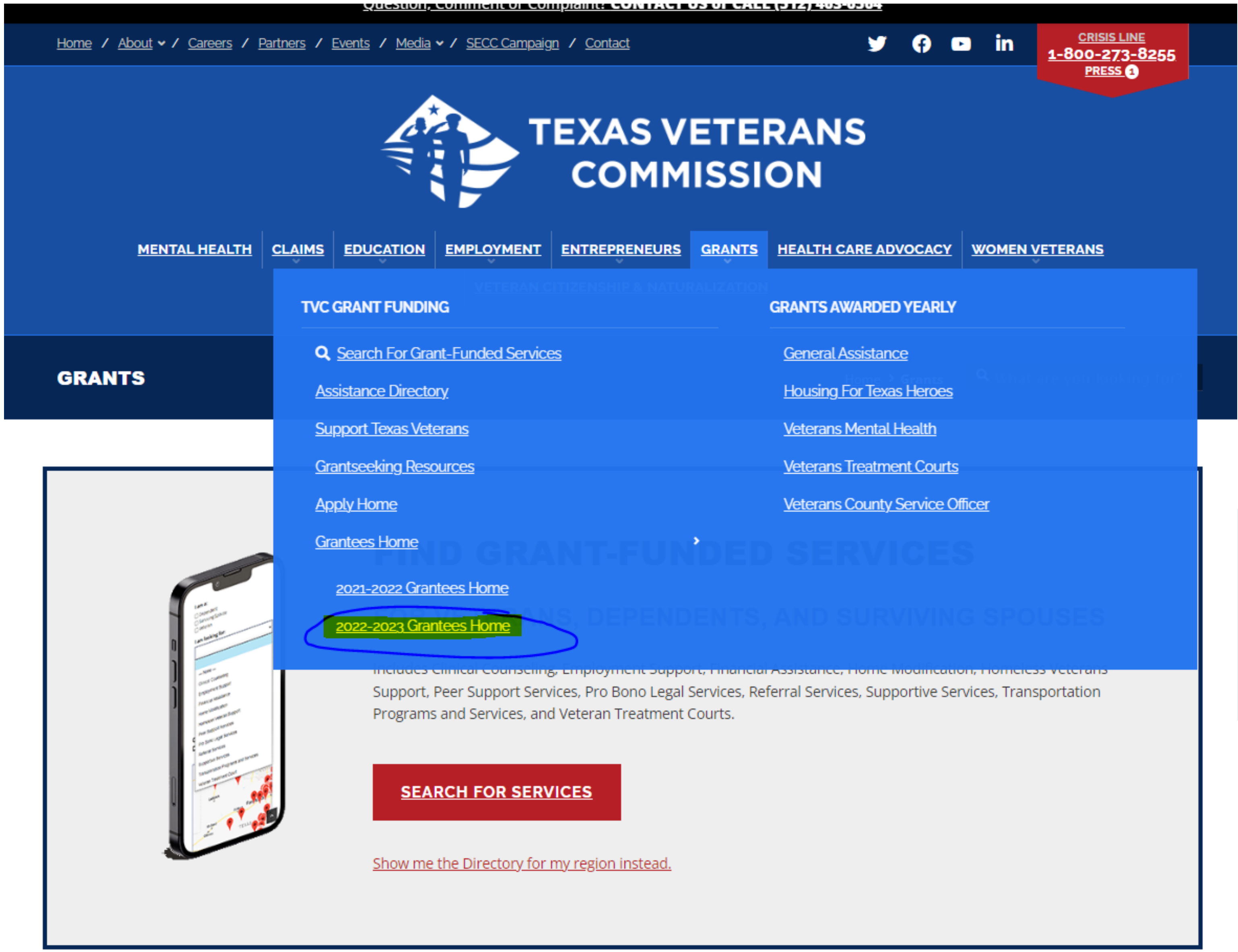
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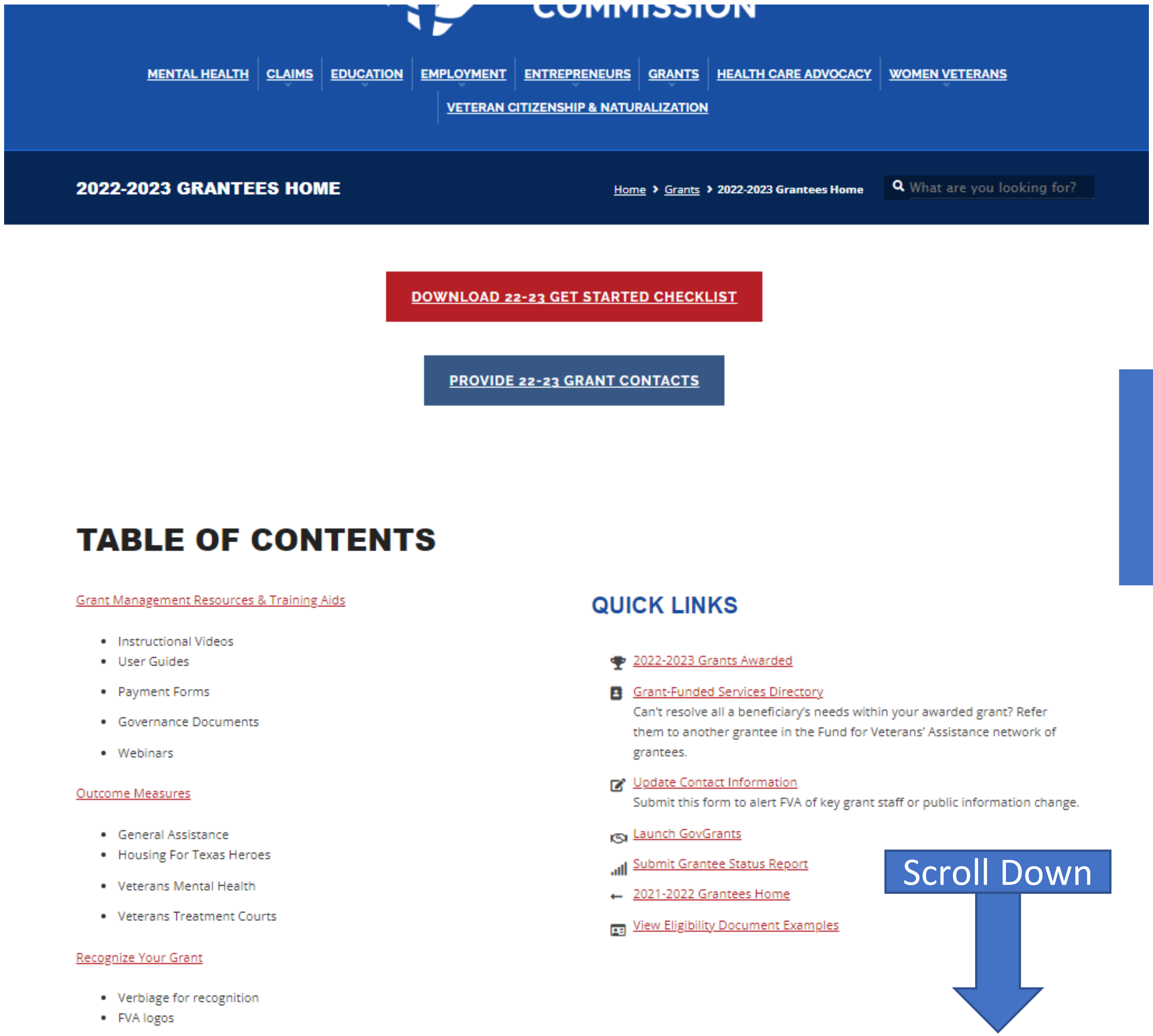
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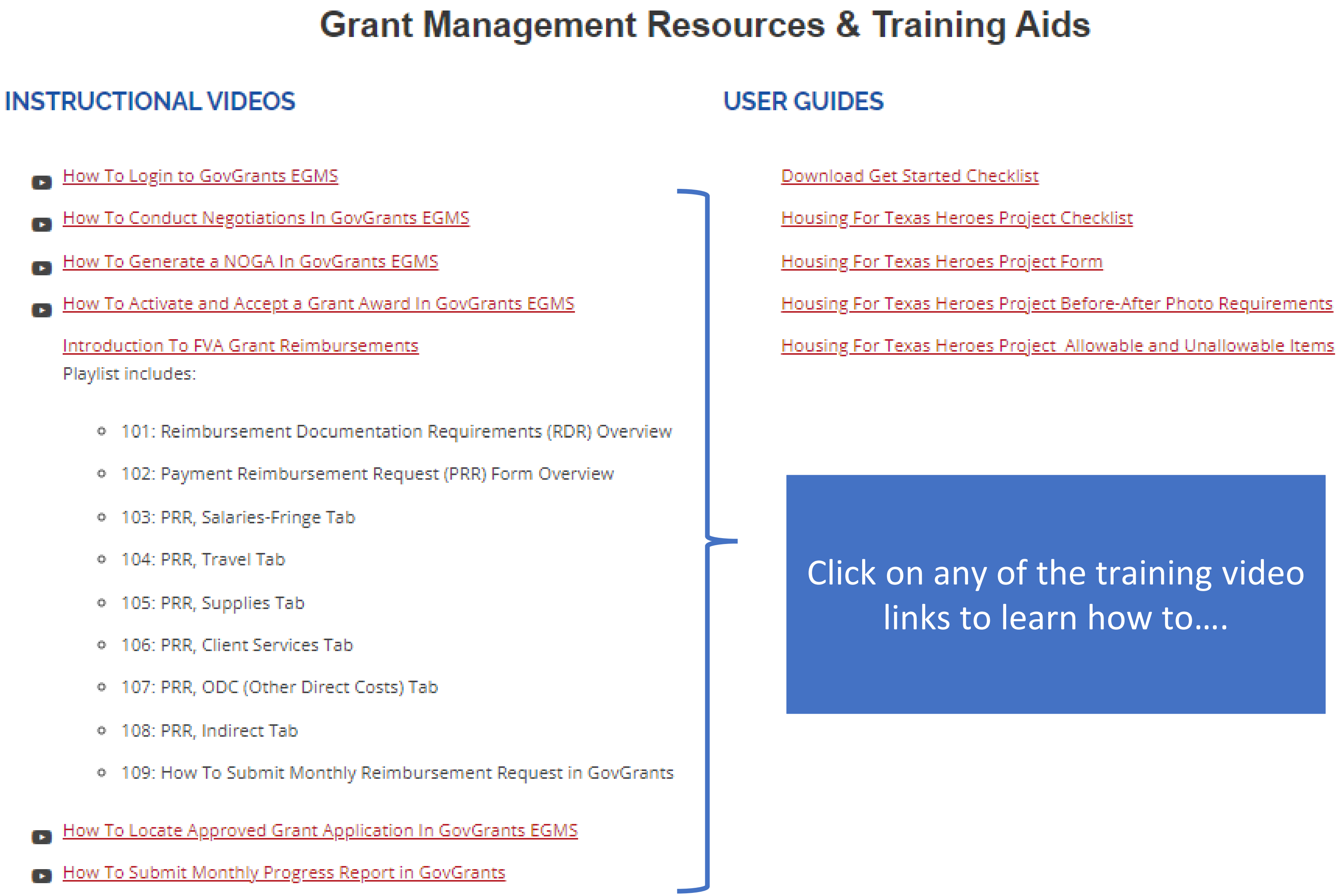
← 2021-2022 Grantees Home

View Eligibility Document Examples

Scroll Down

To Find the training videos, scroll down toward the bottom of the page.

Click on Program Desired Training Video



Grant Management Resources & Training Aids

INSTRUCTIONAL VIDEOS

- ▶ How To Login to GovGrants EGMS
- ▶ How To Conduct Negotiations In GovGrants EGMS
- ▶ How To Generate a NOGA In GovGrants EGMS
- ▶ How To Activate and Accept a Grant Award In GovGrants EGMS
- Introduction To FVA Grant Reimbursements
  Playlist includes:
    - 101: Reimbursement Documentation Requirements (RDR) Overview
    - 102: Payment Reimbursement Request (PRR) Form Overview
    - 103: PRR, Salaries-Fringe Tab
    - 104: PRR, Travel Tab
    - 105: PRR, Supplies Tab
    - 106: PRR, Client Services Tab
    - 107: PRR, ODC (Other Direct Costs) Tab
    - 108: PRR, Indirect Tab
    - 109: How To Submit Monthly Reimbursement Request in GovGrants
- ▶ How To Locate Approved Grant Application In GovGrants EGMS
- ▶ How To Submit Monthly Progress Report in GovGrants

USER GUIDES

- Download Get Started Checklist
- Housing For Texas Heroes Project Checklist
- Housing For Texas Heroes Project Form
- Housing For Texas Heroes Project Before-After Photo Requirements
- Housing For Texas Heroes Project Allowable and Unallowable Items

Click on any of the training video links to learn how to….

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Renewed Grants

Converted 21-22 Grants

- Closeout 2021 grant
- Converted 21-22 Approved Application and Amendments
  - New 2022-2023 Grant Number
  - New Funds
    - 2021 funds do not carry over
- Grantee and FVA Staff will review
- If changes are required mandated by FVA

Know Your FVA Grant

Overview · Getting Started

Approved Grant

Know & follow the details of your approved grant:

- What is included in your Budget & Narrative?
- Who will you serve?
- What Counties will you serve?
- How much will you spend per client (maximum)?
- Read the Request for Application (RFA)
- Read the Program Requirements
- Understand where to find 2 CFR 200 and TxGMS for reference
- Know your agencies policies and procedures

Verify Beneficiaries and Service

Who is requesting service

- Is beneficiary eligible to receive service

What service are they requesting

- Is the service provided by the grant project

Referral

- Handoff to some organization that can help

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Project Services Question

Unsure about a service or possible cost

- Refer to your approved award
  - Budget
  - Budget Narrative
- Contact your Grant Officer
- Give your Grant Officer the “5 W’s”
- Grant Officer will verify before reimbursement

RFA: Prohibited Uses of Funds

The following are some of the prohibited costs for FVA Grants

- **Cash or Cash Equivalents:**
  - Distribution of cash/check
  - Gift or Gas cards
  - Paying beneficiary instead of vendor
  - Beneficiary buys materials to fix home

One-Time Exception

- Once during grant cycle – or amendment
- Provide an allowable service not covered by grant project
- Provide an allowable service outside your service area
- Serve a client not listed as those you have chosen to serve

- **Contact your Grant Officer**
  - Provide the “5 W’s”
  - Letter from Signature Authority

Grant Contract Overview: NOGA

Notice Of Grant Award

- Available after TVC Executive Director approves the grant and grantee accepts in GovGrants system
- Memorializes the final details of your agreed grant contract
- Entirely in GovGrants
  - Print it out
  - Signing Authority must sign
  - Scan & upload to GovGrants
  - Inform your GO

Grant Operations Begin July 1, 2022

- No pre-award spending
- Employees budgeted at 100% must be dedicated to the grant
- Grant-funded employees TBD/TBH?
  - If you haven't already posted grant positions on job boards, do this ASAP

Grant Spending cannot occur prior to submission and verification of your Contact Information.

FVA will not publish incorrect information on the Grant Funded Services Directory!

Reminder: Set Up Payment Requirements

- **Must submit:**
  - Signed NOGA (GovGrants)
  - Direct Deposit Form (Email)
  - W-9 Form (Email)
  - AP-152 (Email)
- Payments cannot be made until these are submitted

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Maintaining Your FVA Grant

Changes · Reports

Documentation · Amendments

Inform FVA of Organizational Changes

- You must notify your Grant Officer when any of these change:
  - Mailing Address
  - Phone Number (intake or staff contact numbers)
  - Website Address
  - Principal Participants - must submit resume in GovGrants
  - IRS Nonprofit Status Changes

Payment Reimbursement Requests (PRR)

- Due on the 15th of the month following the end of the reporting month
  - **Can submit early if all paperwork is complete**
- Created automatically in GovGrants
- Will appear as a task on your home screen in GovGrants

Progress Reports (PR)

- Due on the 15th of the month following the end of the reporting quarter
  - **Can submit early if all paperwork is complete**

Grant Amendments Overview

- Grantees are allowed **3 amendments** per grant period
- **April 15, 2023** is the last day to submit amendments:
- **3 types** of amendments: Budget, Scope, and Time

Types of Grant Amendments

Budget Amendments modify how you plan to spend grant funds in delivering services

Scope Amendments alter what, or where, services the grant funding can cover

Time Amendments extend the grant period up to 6 months. May not extend beyond December 31, 2023

You can submit multiple proposed changes to your project in a single amendment.

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Performance Reporting:

Monthly Progress Reports
Quarterly Outcome Reports

Quarterly Outcome Measures – General Assistance *via Google Form*

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
General Assistance	Supportive Services & Financial Assistance	1	How many total beneficiaries (veterans and their family members) were provided with temporary shelter this quarter, funded by TVC grants? *Include only those beneficiaries who were in temporary shelter/housing for less than 60 days.*
		2	How many veterans and their qualified dependents received mental health, counseling, and/or intervention-related services this quarter, funded by TVC grants?
		3	What percent of beneficiaries who began TVC grant funded clinical EBP treatment during this quarter, remain committed to the prescribed treatment plan?
		4	How many veterans received treatment via non-clinical (integrative) therapies this quarter, funded by TVC grants?
		5	How many beneficiaries are no longer homeless, or considered at-risk for homelessness, as a result of TVC grant funded services you provided this quarter?
		6	As a result of receiving TVC grant-funded clinical counseling services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their PHQ-9 and GAD-7 assessments?
		7	As a result of receiving TVC grant-funded peer delivered services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their Personal Health Invetory assessments?

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Quarterly Outcome Measures – General Assistance
via Google Form

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
General Assistance	**Homeless Veterans Support**	1	**How many total beneficiaries (veterans and their family members) were provided with temporary shelter this quarter, funded by TVC grants?** ***Include only those beneficiaries who were in temporary shelter/housing for less than 60 days.***
		2	**How many veterans and their qualified dependents received mental health, counseling, and/or intervention-related services this quarter, funded by TVC grants?**
		3	**What percent of beneficiaries who began TVC grant funded clinical EBP treatment during this quarter, remain committed to the prescribed treatment plan?**
		4	**How many veterans received treatment via non-clinical (integrative) therapies this quarter, funded by TVC grants?**
		5	**How many unduplicated veterans began inpatient substance abuse treatment with TVC grant funding this quarter?**
		6	**How many beneficiaries are no longer homeless, or considered at-risk for homelessness, as a result of TVC grant funded services you provided this quarter?**
		7	**As a result of receiving TVC grant-funded clinical counseling services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their PHQ-9 and GAD-7 assessments?**
		8	**As a result of receiving TVC grant-funded peer delivered services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their Personal Health Invetory assessments?**

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General Assistance	Employment Support	1	How many beneficiaries completed your job training program, skills certification, or licensing course this quarter, funded by TVC grants?
		2	How many beneficiaries gained employment this quarter, as a result of your TVC grant funded program?
		3	How many veterans received transition assistance this quarter, funded by TVC grants?

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
General Assistance	Veteran Small Business Support	1	How many beneficiaries completed your entrepreneurship and small-business training programs this quarter, funded by TVC grants?
		2	How many beneficiaries received tools, equipment, software or other related business products this quarter, funded by TVC grants?
		3	How many beneficiaries were referred to small business financial lenders this quarter?

Quarterly Outcome Measures – General Assistance *via Google Form*

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
General Assistance	Transportation Services	1	How many total times did your organization provide transportation services (one-way or round trips) this quarter, funded by TVC grants?
		2	How many total clients received rides to/from essential activities (medical/dental appointments, voting, court/jury duty, etc.) during this quarter, funded by TVC grants?

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Quarterly Outcome Measures – Housing for Texas Heroes

via Google Form

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
Housing for Texas Heroes	Home Modification	1	**How many home modification, weatherization, and/or repair projects were started during this quarter, funded by TVC grants?**
		2	**How many home modification, weatherization, and/or repair projects were completed during this quarter, funded by TVC grants?**
		3	**How many home modification, weatherization, and/or repair projects were started this quarter for disabled veterans (as determined by the VA)?**
		4	**How many home modification, weatherization, and/or repair projects were started this quarter for veteran families that are considered low income?**

Quarterly Outcome Measures – Veteran Treatment Court

via Google Form

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
Veterans Treatment Court	**Veterans Treatment Court**	1	**How many veterans agreed to participate (start) in your VTC program during this quarter?**
		2	**How many veterans withdrew from your VTC program during this quarter?**
		3	**How many veterans graduated from your VTC program this quarter, who began their participation while your VTC program was funded in part or in whole by TVC grants?**
		4	**How many veterans received mental health, counseling, and/or intervention-related services this quarter, funded by TVC grants?**
		5	**What percent of veterans who began TVC grant funded clinical EBP treatment during this quarter, remain committed to the prescribed treatment plan?**
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Quarterly Outcome Measures – Mental Health

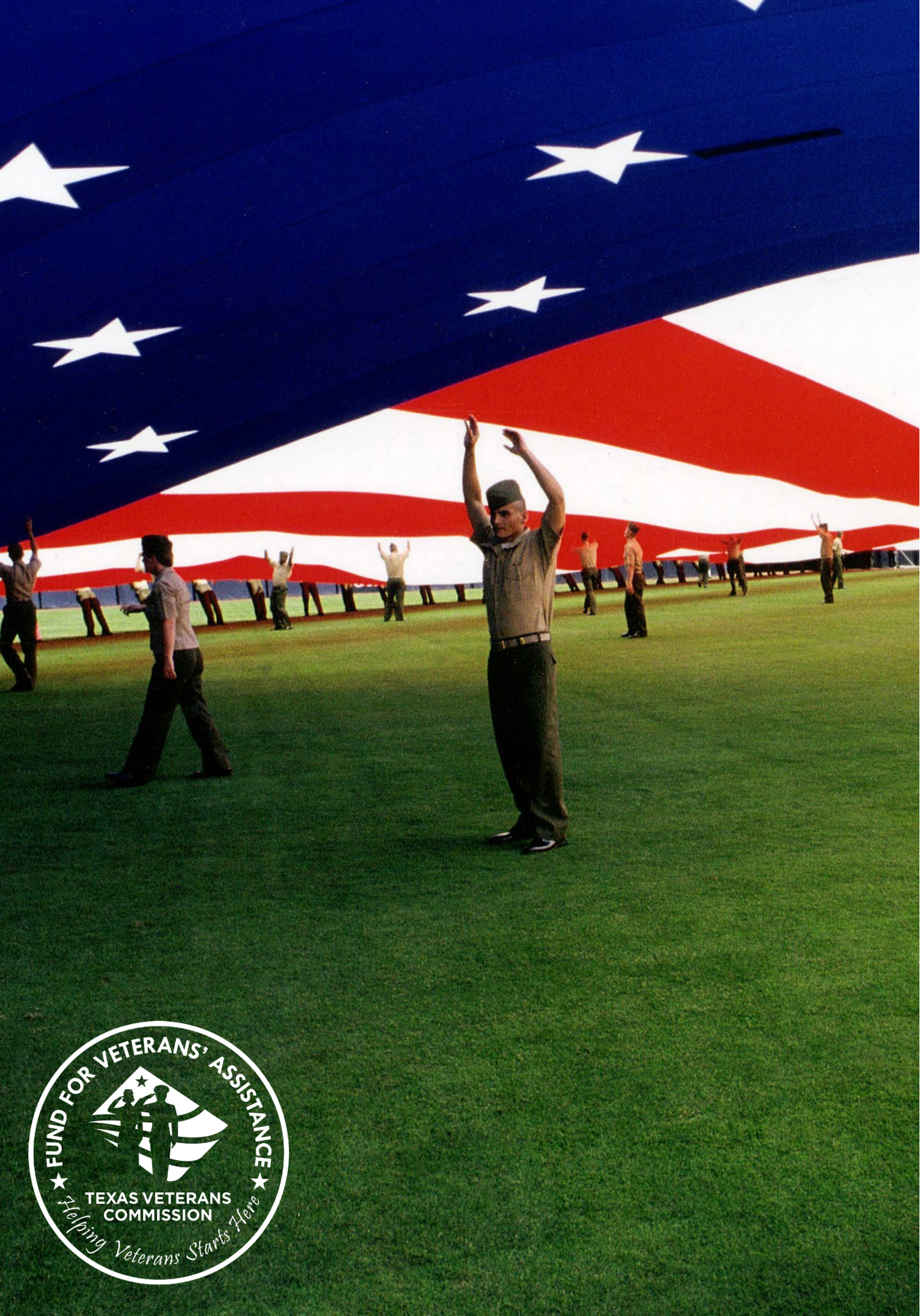
via Google Form

Grant Program	Service Category	#	**Outcome Measures (Key Performance Indicators) for quarterly outcome report** *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
Veteran Mental Health	Clinical Counseling	1	**How many eligible beneficiaries received mental health, counseling, and/or intervention-related services this quarter, funded by TVC grants?**
		2	**What percent of eligible beneficiaries who began TVC grant funded clinical EBP treatment during this quarter, remain committed to the prescribed treatment plan?**
		3	**How many eligible beneficiaries received treatment via non-clinical (integrative) therapies this quarter, funded by TVC grants?**
		4	**As a result of receiving TVC grant-funded clinical counseling services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their PHQ-9 and GAD-7 assessments?**
		5	**As a result of receiving TVC grant-funded peer delivered services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their Personal Health Invetory assessments?**

Quarterly Outcome Measures – Peer Delivered Services

via Google Form

Grant Program	Service Category	#	Outcome Measures (Key Performance Indicators) for quarterly outcome report *"Unduplicated" means that once served by TVC-funded grant services, the reported (counted) beneficiary cannot be reported (counted) again for additional services received by the same TVC grant-funded project for the remainder of the grant year.*
Veteran Mental Health	Peer-Support Services	1	How many total peer-support service interactions/counseling/treatment sessions occurred this quarter in person, funded by TVC grants?
		2	As a result of receiving TVC grant-funded clinical counseling services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their PHQ-9 and GAD-7 assessments?
		3	As a result of receiving TVC grant-funded peer delivered services, how many beneficiaries reported an improvement with managing their life stress and emotional triggers, as reflected through their Personal Health Invetory assessments?



Communications

Resources • Communications Assistance

Contact Form

Contact Forms are due on June 15th.

They are required to be verified before your grant becomes activated.

Grant Funded Services Directory (GFSD)

Demonstration

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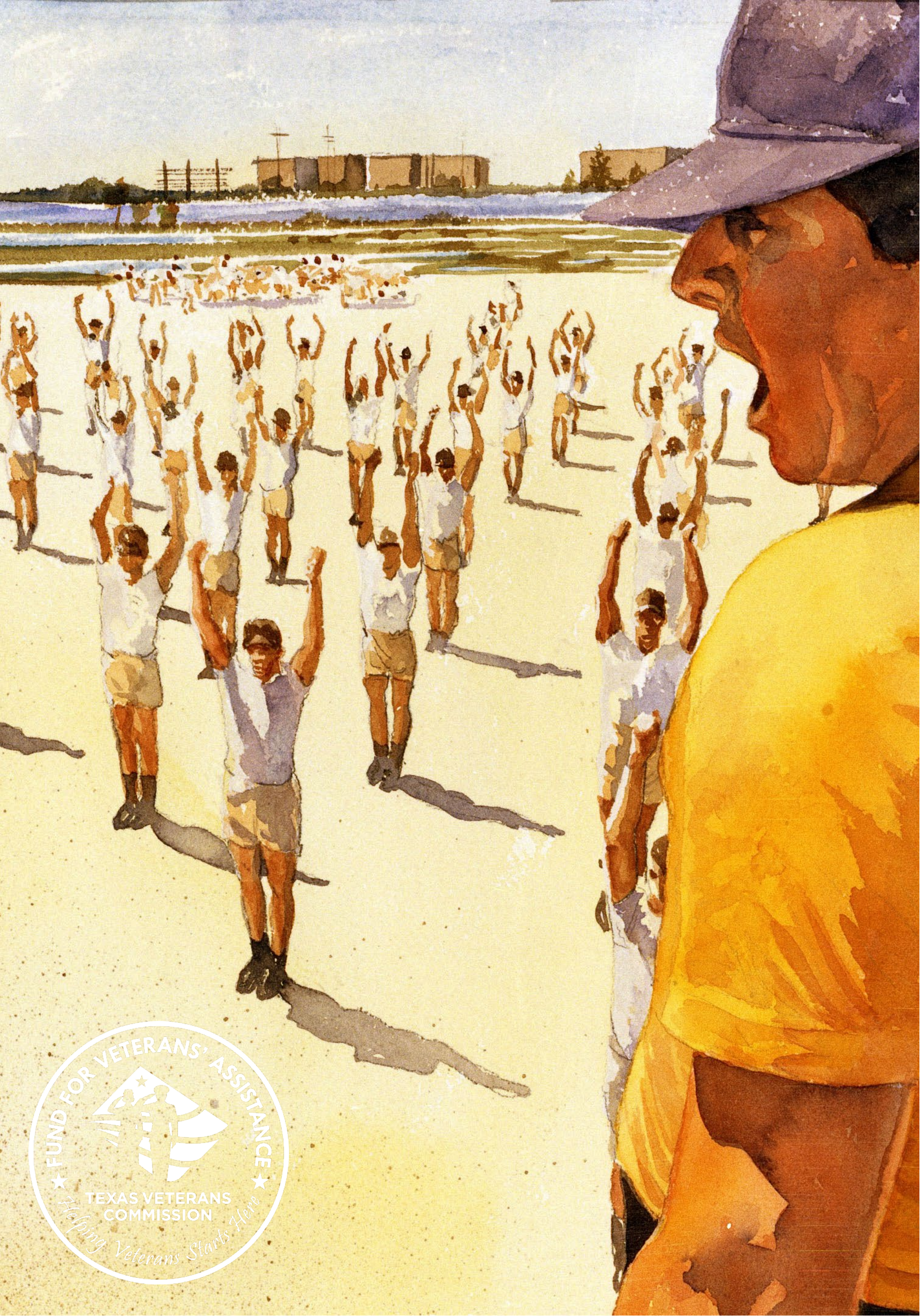

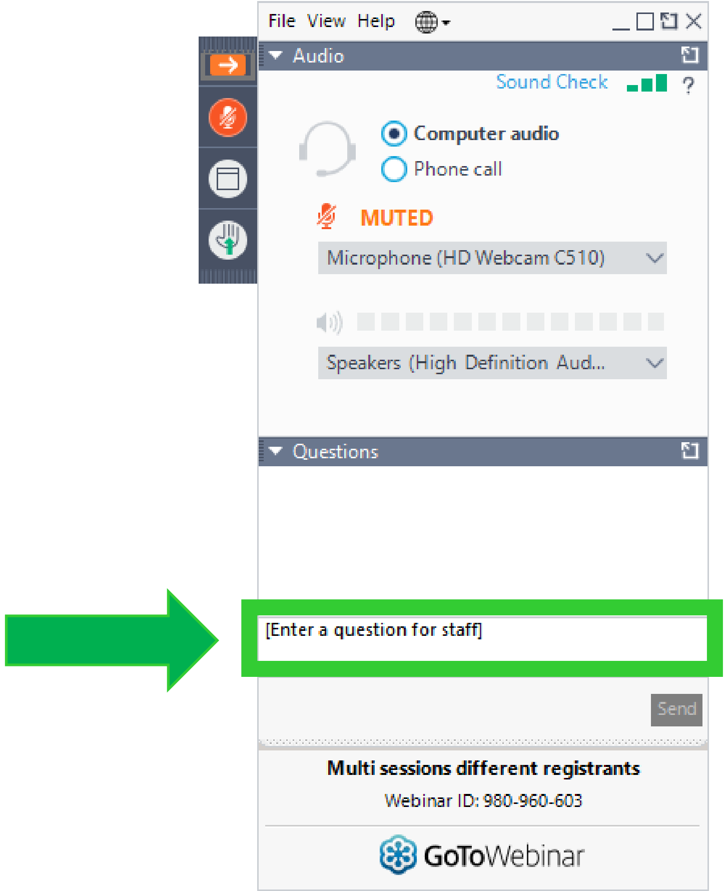

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Ervey Leos, Lead Grant Officer

☎ (512) 463-9829

✉ ervey.leos@TVC.Texas.gov

Julie Dillard, Lead Compliance Officer

☎ (512) 463-8863

✉ Julie.Dillard@TVC.Texas.gov

Elisabeth D. Webster, Communications Coordinator

☎ (512) 463-5880

✉ Elisabeth.Webster@TVC.Texas.gov