



**TEXAS VETERANS COMMISSION  
FIRST QUARTER COMMISSION MEETING (FY 2023)  
Thursday, November 3, 2022, 09:00 a.m.  
1701 N. Congress Ave, Room 1-111, Austin TX 78701**

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**MINUTES**

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**I. OPENING**

- a. Chairwoman Laura Koerner calls the meeting to order at 09:03 a.m.
- b. Roll call:

Secretary Mary Dale informs Chairwoman Koerner that there is a quorum.

Chairwoman Laura Koerner, Vice-Chair K Kimberlee Shaneyfelt, Secretary Mary Dale, Commissioner Mike Hernandez, Commissioner Kevin Barber,  
Also present was Executive Director Thomas P. Palladino.

- c. Commissioner Mike Hernandez led the Pledge of Allegiance to the United States Flag, and Commissioner Kimberlee Shaneyfelt led the Pledge of Allegiance to the Texas Flag.
- d. Chip Osborne led the Commission in prayer.
- e. Approval of the August 11, 2022, Fourth Quarter Commission meeting minutes.

MOTION: Made by Commissioner Mary Dale, seconded by Commissioner Kimberlee Shaneyfelt to approve the minutes

VOTE: 5-0: Motion Passed

**II. PUBLIC COMMENT**

No public comment.

**III. PRESENTATIONS**

- a. Quarterly Presentations from Advisory Committees.
  - i. **Carl Dwyer, Chair of Veteran County Service Officer**, provided a summary of the Advisory Committee's activities since their last report to the Commission.
  - ii. **Earl Newsome, Chair of Veteran Services**, provided a summary of the Advisory activities since their last report to the Commission.

**IV. REPORTS**

- a. Report on Agency Departments and Programs.
  - i. **Program Operations Division**. Charles Catoe, Division Director of Program Operations, provided the Commissioners with the TVC Agency reconstitution updates and department updates.

- 1. **Daily Status Report**. Charles Catoe, Division Director of Program Operations,

gave a detailed report to the Commissioners of the latest Texas Veterans Commission reconstitution updates.

2. **Department Summaries.**

**Claims:** November 15-17, 2022, the VEAC will take place in the southeast district. TVC and the VA partnered for this event. TVC will have 20 CBAs and 2 VCSOs assisting at this event.

Additionally, Claims has decided to implement in-person training for VCSOs in each district twice a quarter. VCSOs are hosting and will provide the training and location they would like.

3. **Veterans Education Department:** Texas hosted and attended the National Association of State Approving Agencies (NASAA), which was a success. VEERA Awards – presentations to be completed by December 2, 2022.

**Veterans Employment Services:** The Congressional Veteran Commendation Award was presented to Katie Baillio.

**Health Care Advocacy Department:** Statewide training was completed in October 2022; this was the first training since HCAD went from 12 to 24 offices.

Additionally, we were charged with tracking the savings veterans receive from our services; HCAD is almost 1,000,000 dollars saved for veterans from billing and non-billing errors.

ii. **Resource Management Division.**

1. **Agency Relocation.** Chip Osborne, Division Director of Resource Management. Briefed TVC relocated on September 23, 2022. Provided a detailed brief on the relocation.
2. **2022 Performance Measures.** Overall a 60% success rate, which is a 10% increase from last year. We are still having to track our outdated measures. Our updated measures will take effect in FY 2024.
3. **FVA Grant Cycle:** October 5, 2022 – December 5, 2022.
4. **Appropriation Year 2022 Fourth Quarter Operating Statement:** Doug Rozunick, Manager of the TVC Finance Department, gave a detailed brief to the Commissioners on the Appropriation Year 2022 Fourth Quarter Operating Statement.

b. **Deputy Executive Director Report.** Shawn Deabay, Deputy Executive Director, provided updates.

i. **Updates.**

1. IT is ensuring connectivity at the new office location.
2. GR uses a new tracking system to track bills during the session that impacts veterans. Bill filing begins November 14, 2022.
3. Communications – Outreach events: Red, White, and You, Veterans Day, Alamo Bowl

ii. **Women Veterans Program.** Dr. Krystle Matthews briefed on Women Veteran Report that is provided to the Governor, Lt Governor, and Legislature every even-numbered year. Texas has the largest women veteran population, according to the VA 202, 031. Women veterans' primary needs that were identified were healthcare and VA Claims.

c. **Executive Director Report.**

i. **Reports.**

1. Veteran Treatment Court Report. TVC gathers data regarding veterans who served and veterans who graduated.

2. TCCVS Report. Twenty-two state agencies participate and analyze the needs of veterans across the state.
  3. Biennial Report.
- ii. **Legislative Session.** Beginning in January, our first order of business is to revise the government code to ensure we are in compliance.

## V. CONSIDERATIONS

- a. **Action Regarding Advisory Committee Membership.** Shawn Deabay, Deputy Executive Director, provided for your review procedures regarding membership, current membership, applications from individuals wanting to be on the advisory committee, and justification for those selected to be on the advisory committee.

MOTION: Made by Commissioner Kevin Barber and seconded by Commissioner Mike Hernandez to accept the Advisory Committee Membership.

VOTE: 5-0: Motion Passed.

- b. **Action Regarding the Adoption of Administrative Rules Title 40 TAC Part 15 Section 452.2, Advisory Committees. VSCO Advisory Committee Membership.** Cory Scanlon, Legal Counsel, will provide the action.

MOTION: Made by Commissioner Kimberlee Shaneyfelt and seconded by Commissioner Kevin Barber to accept the adoption of Administrative Rule Title 40, TAC Part 15, Section 452.2, Advisory Committee Membership. VCSO Advisory Committee Membership.

VOTE: 5-0: Motion Passed.

- c. **Action Regarding the Adoption of Administrative Rules Title 40 TAC Part 15 Section 452.4, Alternative Dispute Resolution Coordinator.** Cory Scanlon, Legal Counsel, will provide the action.

MOTION: Made by Commissioner Mike Hernandez and seconded by Commissioner Mary Dale to accept the adoption of Administrative Rule Title 40, TAC Part 15, Section 452.4, Alternative Dispute Resolution Coordinator.

VOTE: 5-0: Motion Passed.

- d. **Action Regarding the Proposed Amendment of Administrative Rule Title 40 TAC Part 15 Section 457.1, Protests.** Cory Scanlon, Legal Counsel, will provide the action.

MOTION: Made by Commissioner Mary Dale and seconded by Commissioner Kimberlee Shaneyfelt to accept the Proposed Amendment of Administrative Rule Title 40 TAC Part 15 Section 457.1, Protests.

VOTE: 5-0: Motion Passed.

- e. **Action regarding the Clarification of the Fund for Veterans' Assistance - Request For Applications (RFA) for Veteran Treatment Courts.** James Bracken, Director of the Fund for Veterans' Assistance, to provide the report.

MOTION: Made by Commissioner Kevin Barber and seconded by Commissioner Mary Dale to accept the clarification of the Fund for Veterans' Assistance – Request For Application (RFA) for Veteran Treatment Courts.

VOTE: 5-0: Motion Passed.

**VI. Executive Session.**

None.

**VII. Discussion about setting the date, time, and location of the next Commission Meeting**

The Commission agreed that the 2nd Quarterly Commission Meeting of FY 2023 would be held on Thursday, February 9, 2023, at 9:00 a.m. HQ Austin TX, William B. Travis Bldg. room 1-111.

**VIII. Adjournment.**

Chairwoman Koerner asked each Commissioner for any closing remarks. The Commissioners extended their gratitude to the staff and the Advisory Committee members. The Executive Director extended their gratitude to the Texas Veterans Commission staff for their support and hard work in serving Texas Veterans.

MOTION: Made by Commissioner Kevin Barber, seconded by Commissioner Mary Dale, motion to adjourn.

VOTE: 5-0: Motion Passed.

Chairwoman Koerner adjourned the meeting at 10:30 a.m.

Minutes Approved by:



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Mary Dale, Secretary