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Member

**THOMAS P. PALLADINO**  
Colonel, US Army (Retired)  
Executive Director

## **TEXAS VETERANS COMMISSION**

August 14, 2012

### **NOTICE OF FOURTH QUARTERLY MEETING (FISCAL YEAR 2012)** **TEXAS VETERANS COMMISSION**

Agenda for the Fourth Quarterly Meeting at 8:00 a.m. on August 22, 2012 at the William B. Travis Building, 1701 N. Congress Avenue, Room 1-111, Austin, Texas 78701:

- I. Call meeting to order.
- II. Public comment.
- III. Approve the minutes of the Special Meeting held July 10, 2012.
- IV. Report, presentation and/or action on Legislative Appropriations Request.
- V. Report, presentation and/or action regarding request to exceed the Full-Time-Equivalent Employee (FTE) limitation for the agency.
- VI. Report, presentation and/or action by representatives of the Advisory Committees:
  - a. Veterans Communication;
  - b. Fund for Veterans' Assistance; and
  - c. Veterans Employment and Training.
- VII. Report, presentation and/or action regarding TVC Employer of Veterans Awards.
- VIII. Report, presentation and/or action regarding Veterans County Service Officer Advisory Committee membership and designation of committee chair.
- IX. Report, presentation and/or action regarding Executive Director report.
- X. Report, presentation and/or action on agency programs and divisions, including Action Plans:
  - a. Claims Representation and Counseling;
  - b. Veterans Employment Services;
  - c. Veterans Education Program;
  - d. Fund for Veterans' Assistance;
  - e. Administration; and
  - f. Finance.
- XI. Report, presentation and/or action on Appropriation Year 2012 3rd Quarter Operating Statement.
- XII. Report, presentation and/or action on Fiscal Year 2013 Operating Budget.
- XIII. Report, presentation and/or action regarding TVC Fall Conference and Fall Conference Curriculum.
- XIV. Report, presentation and/or action on Fund for Veterans' Assistance grant amendment policy.

- XV. Report, presentation and/or action regarding Internal Audits and Internal Audit Plan:
- a. Follow-up Review of the Status of Implementing FY 2010 & FY 2011 Internal Audit Recommendations;
  - b. Internal Audit of Veterans Employment Services Contracts with Local Workforce Boards; and
  - c. Internal Audit Plan for FY 2013.

XVI. Executive Session.

THE FOLLOWING MAY BE DISCUSSED IN EXECUTIVE SESSION OR OPEN MEETING AND HAVE ACTION TAKEN IN AN OPEN MEETING:

- a. Government Code §551.074(a)(1) The Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of the Executive Director, Executive Staff, and/or other personnel.
- b. Government Code §551.071(1) Contemplated Litigation or Pending Litigation: James E. Hedges v. Texas Veterans Commission, Civil Action No. 1:11-cv-00440, United States District Court for the Western District of Texas; Stephanie Heier v. Texas Veterans Commission, Civil Action No. 7:12-cv-00075, United States District Court for the Northern District of Texas.
- c. Government Code §551.071(2) All Matters Identified in This Agenda Where the Commission Seeks the Advice of Their Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and to Discuss the Open Meetings Act and the Administrative Procedures Act.

XVII. Discuss and take possible action on the items considered in Executive Session.

XVIII. Adjournment.

Those individuals or organizations wishing to address the Commission with reference to an agenda item must make a request prior to the date of the meeting to be placed on the agenda. Requests should be directed to H. Karen Fastenau, General Counsel, at 512/463-1549.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Wyonda Laurence, Staff Services Officer, at 512/463-6564, two (2) work days prior to the meeting so that appropriate arrangements can be made.



**THOMAS P. PALLADINO**  
Executive Director

TPP/pjo