

Fund for Veterans' Assistance

Series XIII-A

Addendum IV – Questions Received – February 16, 2013 to February 22, 2013

	Question Received	Answer
28	If our company's last financial report is less than one year old; can it be submitted with this application?	<p>IV. Program Guidelines Section C. Funding Amounts and Financial Documentation</p> <p>While not specifically addressed, all financial documentation should be the most recent for your organization. If an organization has an annual audit and the last audit was done 8 months ago, this would be the most recent financial documentation for your organization.</p>
29	Does a prepaid transportation card that cannot be cashed in for money or given to anyone else to use qualify for this grant program?	<p>Part 2: Grant Project Information A. Transportation: <i>May include transportation assistance and transportation programs. <u>Pre-paid gas or pre-paid service cards are NOT allowable.</u></i></p> <p>A pre-paid transportation card would be considered a pre-paid service card and is not allowable.</p>
30	Per the Applicant Information, TVC requests the name of the Project Coordinator and Financial Coordinator. For purposes of grant execution, XXXX's Project Coordinator and Financial Coordinator is the same person. Is this acceptable?	<p>V. Grant Application Application Information <i>Applicant Contact & Title. Provide the name, title, phone, fax, and email for those organization employees who will be overseeing the grant project and overseeing the grant expenditures and finances.</i></p> <p>Yes. Listing the same person in both places on the application is acceptable.</p>
31	Per the Salary & Wages Table A: XXXX employs several therapists and instructors. Due to the nature of the services offered, it is impossible at this time to determine which will be assigned to veterans, or how many service hours they will provide. Should XXXX list each and every therapist and instructor individually, or may we pool their salaries and % of Time Allocated to Grant under the basic line items of "Therapists" and "Instructors"? (All other personnel can be listed individually.)	<p>Part 4: Budget A. Salaries and Wages</p> <p>When the services cannot be determined prior to the work beginning, it is acceptable to use basic line item terms, such as Therapists, and allocate the time accordingly. Items that can be determined must be broken out individually.</p>

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32	Applicants only need to submit <u>one</u> (1) copy of the completed app and supporting documents?	IX. Application Submission B. Application Format and Delivery Method <i>Two copies of each application must be submitted: one paper submission and one electronic submission.</i> Per the RFA, applicants need to submit <u>one hard-copy (paper) and one soft-copy (electronic/email) copy</u> . Please read the above listed section.
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