

**Fund for Veterans' Assistance  
 General Assistance Grant – Series XV-A  
 Addendum III – Questions Received as of July 18, 2014**

	<b>Question Received</b>	<b>Answer</b>
1	What regulation do I look up to find the requirements about how to account for salaries in a grant? You said there were details about accounting for time.	Refer to the Request for Applications (RFA), page 10, <i>K. Grant Management Standards</i> , 2 CFR Part 200, Uniform Administrative Requirements. The link to the guidelines: <a href="http://www.ecfr.gov/cgi-bin/textidx?SID=ad01a55d75da31a0dfce4a96512c1ff2&amp;node=2:1.1.2.2.1&amp;rgn=div5">http://www.ecfr.gov/cgi-bin/textidx?SID=ad01a55d75da31a0dfce4a96512c1ff2&amp;node=2:1.1.2.2.1&amp;rgn=div5</a> . Refer to Salary and Wage reporting.
2	How long is the reimbursement process once invoice is submitted?	Reimbursement is dependent upon receipt of all supporting documentation. Once all documents have been received, allow 4 weeks for reimbursement.
3	Can we include active duty soldiers or soldiers being med-boarded out in our population of veterans?	This application does not have a definition for Veteran and does not restrict the applicant organization as to the type of Veteran being served. In general, active duty soldiers are not considered Veterans and would not have discharge documentation.
4	There are only 5 lines for Principal Participants in the application. May we add lines if we have more than 5?	Yes.
5	Are active duty national guard and reserve members eligible beneficiaries for this grant funding?	See #3 above.
6	Are dishonorably discharged veterans eligible beneficiaries for this grant funding?	The FVA General Assistance grant does not base grant funding upon honorable or dishonorable discharge, as this is dependent upon the proposed program guidelines. A dishonorable discharge may be allowed, depending upon the proposed program, in a Veterans Court service category for example.
7	How do organizations providing transportation services provide such services without the use of pre-paid service cards/vouchers?	The FVA does not allow pre-paid service cards. Organizations may decide to keep a distribution log of those bus passes distributed to beneficiaries. When cards are distributed to the beneficiary, the organization may be reimbursed for that bus pass.

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8	How are transportation service activities reported and what information is required to track such services?	Page 14, <i>Performance Reporting</i> , requires the applicant to describe how the program services will be reported. The FVA does not dictate how an organization should set-up their program. For a transportation grant, the organization may want to count how many unduplicated Veterans use their transportation program. This may include keeping a rider log and identifying the “new” Veteran riders.
9	If staff salaries and fringe benefits are NOT being allocated as a cost to be covered by this grant’s funding should we still fill out Table A and Table B in Part III, A. Salary and Wages?	Refer to page 14 of the RFA, “ <i>Each table, if applicable to the Proposed Project, must be completed.</i> ” If the table does not apply to your program, you would not complete the table.
10	How detailed should the description of roles and responsibilities of principal participants be? Is a brief, two-three sentence overview enough?	Refer to page 12 of the RFA. “ <i>For each person listed in the table, describe their role(s) and responsibilities that they will have in the Proposed Project.</i> ” The description should be detailed enough to cover the responsibilities associated with the project. The FVA would not be in a position to know how many sentences would adequately describe your organization’s principal participants.
11	Do we need to account for every grant in every City Department on “Other Grants” on page 8 of 15 of the application?	Refer to page 13 of the RFA. If you are a large City, only list those grants received by the department making the application.
12	Fiscal Management #3 A – D; do these questions refer to the Auditor’s office, the veterans program or the County as a whole?	Refer to the RFA page 14. The <i>Fiscal Management</i> questions refer to the organization/department that is submitting the grant application.
13	In our application, we would like to do the budget with billable time on a per cases basis. Is this allowable?	No. This is a reimbursement grant and will be paid as expenses are incurred, not time billed.