

Fund for Veterans' Assistance

Series XIV-A

Addendum VI – Questions Received – July 29 to August 2, 2013

	Question Received	Answer
44	Our organization is proposing funding for transportation services via the purchase of a vehicle. Would insurance for the vehicle be an eligible expense?	Capital expenditures for the FVA General Assistance grants are not allowed.
45	Should expenses for expendable equipment such as computers be budgeted under the Equipment line item or under Supplies (which relates to "consumable items" as defined in the instructions)? Our agency's level of capitalization is \$5,000.	The budgeting of items would follow the organization's accounting policies and procedures.
46	Could you please provide a little more information on the instructions for the indirect cost table? What is meant by the indirect cost "item", the cost of the item and the indirect cost rate percentage? The federal indirect cost rate rolls non- direct costs related to administration salaries for management, accounting, payroll, MIS in addition to the goods associated with the administration of programs such as office supplies, equipment leasing, rent, etc. into the rate. Is it the intent to break down each of the administrative costs and attach a percentage to it within the 7% indirect cost cap for the application?	Please review prior questions related to Indirect Costs. If your organization has a federally negotiated cost agreement, you can claim indirect costs. The % is listed in this table, but cannot exceed 7%.
47	Over 90% of the work of American Red Cross is done through dedicated volunteers. May we add the unpaid staff to Table B in Fringe Benefits section?	If an employee is not paid a salary, an employee is not going to receive Fringe Benefits.
48	What is the Administration limit (7%)?	Please review prior questions related to Indirect Costs. All costs for this grant must be itemized and must be direct expenses unless the organization has a federally negotiated cost agreement.
49	We are a subcontractor for a federally funded program. We file an indirect cost plan/justification with our local contracting agency. Our contracting agency then submits a consolidated plan (but not our specific document) which is approved at the state and federal levels. May we	Please see prior questions related to Indirect Costs. If your organization can submit a federally negotiated cost agreement issued by your cognizant federal agency, then you can claim indirect costs. For further information review OMB guidelines,

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	submit this indirect cost plan for the current grant opportunity?	2 CFR 230.
50	In what order should the attachments be submitted? The instructions in the RFA and the Application Checklist differ.	Please use the Application Checklist to package your application.
51	Paid Time Off (PTO) is accrued monthly as a “debit” in benefits but when the PTO is used it is “credited” in benefits resulting in a Net 0 in the Fringe Benefit line item. When this occurs the used PTO is ultimately charged out in wages. This process results in a Net 0 in the Fringe Benefit line item and is actually part of the budgeted wages for each position. Should the PTO also be included in the Fringe Benefit line item since it is already included in the budget under salaries?	Under GAAP, expenses are only counted once. Do not include items in Fringe Benefits if they are included in Salary.
52	If our project has not gotten off the ground as of this date, do we still need to have independently reviewed financial statements from the cpa? Or can we provide a bank statement of account for the project that we are requesting funds for?	Please refer to the Request for Applications, <i>C. Funding Amounts and Financial Documentation</i> . Bank statements are not acceptable and should not be forwarded with your application.
53	Concerning the financial documentation requested if grant budget is over \$300,000, would a letter with a link to the audit report be sufficient? The audit report is 55 plus pages.	The application packet must include the audit report.