

Fund for Veterans' Assistance

Series XIV-A

Addendum IV – Questions Received – July 6 to July 12, 2013

	Question Received	Answer
14	<p>The fiscal guidelines state that the applicant report on GAAP. XXX County currently reports on OCBOA not GAAP. We had asked this question in the prior year and received the response from XXX stating that it was essentially sufficient. Is the answer still the same? We just wanted to make sure as nothing has changed with Travis County and it appears that nothing has changed in relation to the fiscal guidelines. If it has and OCBOA is not acceptable then we need to plan accordingly.</p>	<p>According to state guidelines, we are cautioned not to answer individual questions during an open Request for Applications (RFA). Your questions should follow the posted RFA process “Responses will be posted on the FVA website every Friday”. The current application is posted on our website at: http://www.tvc.texas.gov/Documents/1-RFA%20Series%20XIV-A.pdf</p> <p>The financial requirements are located on page 8 of 19. The definitions are listed for each FVA Grant Amount. If your organization meets the eligibility guidelines and is able to supply the Minimum Required Financial Documentation, you are able to apply for this grant. This is the grant document that is applicable, we do not have a statement in our current grant documents for this grant that state “fiscal guidelines state that the applicant report on GAAP”. Please refer to the current grant documents.</p>
15	<p>Would you please provide a definition of “unique and unduplicated” with reference to the participants to be served by the proposed project (Part2, A. Performance Measures)?</p>	<p>The word “unique” as defined by the Merriam-Webster dictionary: <i>being the only one.</i> The word “unduplicated” as defined by the Merriam-Webster dictionary: “un”: <i>not.</i> “duplicated”: <i>to make double, repeat.</i></p> <p>Participants of any program can only be counted by the organization one time, regardless of how many times they receive services by the organization during the grant period.</p>

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<p>16</p>	<p>Please advise me on application Part 1: Organization Information, Section B. Organizational Structure-page 5: 2. List the principal participants in the organization (short one-paragraph bios are not acceptable). Indicate which principal(s), if any, are Veterans. As a response, should we list our Board members, Area Commander and managerial staff of housing program in the table with their resumes?</p>	<p>Please see <i>Section III. Definitions of Key Terms</i>. Principal Participant. Project Coordinator, Financial Coordinator, Executive Director, and/or any other key stakeholders in the proposed project.</p> <p>The Principal Participants vary at each organization. Please use the definition in the RFA to assist in determining who Principal Participants are working with the proposed project.</p>
<p>17</p>	<p>We are a local government and have many grants. A grant update report is provided to the Commissioners' Court regularly. Is it acceptable to attach this report, noting grants received in the past two years, to the application in Section E rather than retyping the information into the application? The grant report does not include start and end dates and contract/grant numbers however.</p>	<p><i>Part 1: Organization Information, Section E. Other Grants.</i></p> <p>No. Please list all grants received in the past 2 years only. Do not attach any additional pages to the application, as they will not be reviewed.</p>
<p>18</p>	<p>Starting with Table A, I am not able to type in the table. When I try to click inside the box it tells me that excel is not installed on my computer, even though it is. I am using Windows 8. Is it not compatible?</p>	<p><i>Part 4: Budget, To activate the Excel table, double-click on the table. This will open an active Excel window to be filled in.</i></p> <p>Please contact your local computer administrator. Excel is needed to complete the embedded tables. This sounds as if you are having compatibility problems with the installed Excel and Windows 8.</p>
<p>19</p>	<p>The application states in order to request indirect costs an application must have an indirect costs agreement filed with the federal government, but also leaves an area on the application (part 4: budget narrative, table J) to insert N/A if there is no existing agreement. Is it okay to enter N/A in the federal indirect cost rate field, if we anticipate requesting indirect cost with no negotiated federal indirect cost rate agreement?</p>	<p><i>Part 4: Budget, Section J. Indirect Charges.</i> <i>If an applicant organization does not have a previously filed indirect cost agreement with the federal government, all charges requested as part of this application must be included in one of the direct cost tables listed previously.</i></p> <p>No. Indirect costs cannot be included in this application without an indirect cost agreement from the federal government.</p>

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20	The guidelines state that pre-paid cards can't be used. Do we have to pay vendors/service providers directly?	<i>Part 2: Grant Project Information. Transportation. Pre-paid gas or pre-paid service cards are NOT allowable.</i> This is a reimbursement grant, no prepaid items are allowed. If an organization purchases services and the services have been provided, we will reimburse the organization upon receipt of acceptable invoices.
21	Our services will also include case management and referral of the clients to other service providers for supportive services. If we assist a veteran or family who is not homeless, can we still add them to our total population served in performance reporting?	Please refer to question # 15.
22	Are there any limitations on serving military personnel who have been dishonorably discharged?	The grant does not prohibit dishonorably discharged veterans from receiving services. This will be reviewed by staff in context of the proposed program being offered by the organization.