

Section	Unsatisfactory 1 pt.	Below Average 2 pts.	Satisfactory 3 pts.	Commendable 4 pts.	Outstanding 5 pts.
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Applicant Information	<p>If 3 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> • One or more lines are left blank • No Texas address listed • No website listed/website link broken • Legal name of organization not listed • Project Coordinator information not listed or incomplete • Financial Coordinator information not listed or incomplete 	<p>If no more than 2 are true, then Below Average:</p> <ul style="list-style-type: none"> • One or more lines are left blank • No Texas address listed • No website listed/website link broken • Legal name of organization not listed • Project Coordinator information not listed or incomplete • Financial Coordinator information not listed or incomplete 	<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> • One or more lines are left blank • No Texas address listed • No website listed/website link broken • Legal name of organization not listed • Project Coordinator information not listed or incomplete • Financial Coordinator information not listed or incomplete 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> • Project and Financial Coordinators, Financial Contacts may not all be listed on website • No lines left blank • Texas address listed • Website listed and working • Legal name of organization listed • Project Coordinator and Financial Coordinator listed and all contact information included 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> • Project and Financial Coordinators, Financial Contacts are all listed on website • No lines left blank • Texas address listed • Website listed and working • Legal name of organization listed • Project Coordinator and Financial Coordinator listed and all contact information included
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Part 1: Organization Information					
A. Organization Overview	<p>If 3 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Purpose of organization not listed, or description is too broad or insufficient Beneficiaries currently served not listed or description is insufficient Mission statement not listed, is too broad or is insufficient Core programs are not listed or description is insufficient 	<p>If no more than 2 are true, then Below Average:</p> <ul style="list-style-type: none"> Purpose of organization not listed, or description is too broad or insufficient Beneficiaries currently served not listed or description is insufficient Mission statement not listed, is too broad or is insufficient Core programs are not listed or description is insufficient 	<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> Purpose of organization not listed, or description is too broad or insufficient Beneficiaries currently served not listed or description is insufficient Mission statement not listed, is too broad or is insufficient Core programs are not listed or description is insufficient 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Purpose of organization is described sufficiently but may not include data and/or statistics Beneficiaries currently served are listed and described sufficiently Mission statement is listed and is sufficient, but may not include specific, measurable, and achievable goals Core programs are described sufficiently but may not include data and/or statistics 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Purpose of organization is described sufficiently and includes data and/or statistics Beneficiaries currently served are listed and described sufficiently Mission statement is listed and is sufficient, and includes specific, measurable, and achievable goals Core programs are described sufficiently and includes data and/or statistics
B. Organizational Structure	<p>If 3 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Organization's structure is not listed or description is insufficient Management roles not listed or description is insufficient Governing body's roles not listed or is insufficient Program and Financial Coordinators not listed among Principle Participants identified in table Résumés not attached for 	<p>If no more than 2 are true, then Below Average:</p> <ul style="list-style-type: none"> Organization's structure is not listed or description is insufficient Management roles not listed or description is insufficient Governing body's roles not listed or is insufficient Program and Financial Coordinators not listed among Principle Participants identified in table Résumés not attached for 	<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> Organization's structure is not listed or description is insufficient Management roles not listed or description is insufficient Governing body's roles not listed or is insufficient Program and Financial Coordinators not listed among Principle Participants identified in table Résumés not attached for 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Organization's structure is listed and described sufficiently Management roles are listed and described sufficiently Governing body's roles are listed and are described sufficiently Program and Financial Coordinators are listed among Principle Participants identified in table Résumés are attached for 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Organization's structure is listed and described sufficiently Management roles are listed and described sufficiently Governing body's roles are listed and are described sufficiently Program and Financial Coordinators are listed among Principle Participants identified in table Résumés are attached for

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	identified Principle Participants	identified Principle Participants	identified Principle Participants	identified Principle Participants, but not all résumés may indicate experience by position	identified Principle Participants, and all résumés indicate 1 year or longer of experience by position
C. Partnerships	Did not list any partnerships.		Listed at least one partner organization.		
D. Previous FVA Grants	CAP issued in the past two years and the issue was not resolved	CAP issued in the past two years and the issue was resolved and/or had material issues in the past two years	<ul style="list-style-type: none"> No previous FVA grant <p>OR</p> <ul style="list-style-type: none"> Previous FVA grantee with no CAP issued nor material issues in the past two years 		
E. Other Grants	No other grants listed.	If 1 or more is true, then Below Average: <ul style="list-style-type: none"> 1 grant listed Total amount of other grants is < FVA amount requested. 	If 1 or more is true, then Satisfactory: <ul style="list-style-type: none"> 2-5 grants listed Total amount of other grants is >1x/<3x FVA amount requested. 	If all are true, then Commendable: <ul style="list-style-type: none"> More than 5 grants listed Total amount of other grants >3x/<5x FVA amount request 	If all are true, the Outstanding: <ul style="list-style-type: none"> More than 5 grants listed Total amount of other grants >5x FVA amount request

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Part 2: Grant Project Information					
A. Service Category	More than 1 service category marked.		Only 1 service category marked.		
B. Amount Requested	More than 1 amount category marked.		Only 1 amount category marked.		
C. Geographic Area	No counties marked.		One or more counties clearly marked or statewide box checked.		
D. Project Summary	<p>If 2 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Project name not included Project description not included or is insufficient Service delivery not described or is insufficient 		<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> Project name not included Project description not included or is insufficient Service delivery not described or is insufficient 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Project name is included Project description is sufficient, but may not include measurable results Service delivery is described sufficiently, but may not include measurable results 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Project name is included Project description is sufficient, and includes measurable results Service delivery is described sufficiently, and includes measurable results
E. Project Eligibility	<p>If 2 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Description of eligible beneficiaries not included or is insufficient Specific government forms not listed Description of retention of eligibility documents not listed or is insufficient If applicable, description of additional eligibility requirements not included or is insufficient 	<p>If no more than 1 is true, then Below Average:</p> <ul style="list-style-type: none"> Description of eligible beneficiaries not included or is insufficient Specific government forms not listed Description of retention of eligibility documents not listed or is insufficient If applicable, description of additional eligibility requirements not included or is insufficient 	<p>If all are true, then Satisfactory:</p> <ul style="list-style-type: none"> Description of eligible beneficiaries is sufficient Specific government forms are listed Description of retention of eligibility documents is sufficient If applicable, description of additional eligibility requirements is sufficient 		

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Part 3: Reporting and Management					
A. Performance Measures	Specific number of clients to be served not listed.		Total direct costs (Line I from Table K) divided by total number of clients to be served is >\$2,500 per client.		Total direct costs (Line I from Table K) divided by total number of clients to be served is <\$2,500 per client.
B. Performance Reporting	<p>If 2 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> • Description of data collection tool not included or is insufficient • Description of data consolidation not included or is insufficient • Description of ability to breakout measures individually, cumulatively, and monthly not included or insufficient 		<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> • Description of data collection tool not included or is insufficient • Description of data consolidation not included or is insufficient • Description of ability to breakout measures individually, cumulatively, and monthly not included or insufficient 		<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> • Description of data collection tool is sufficient • Description of data consolidation is sufficient • Description of ability to breakout measures individually, cumulatively, and monthly are sufficient
C. Fiscal Reporting	<p>If 2 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> • #1: No accounting software is listed • #2: 3 or more “NO” answers • #3: 3 or more “FALSE” answers 	<p>If all are true, then Below Average:</p> <ul style="list-style-type: none"> • #1: Accounting software may or may not be listed <p>AND</p> <ul style="list-style-type: none"> • #2: No more than 2 “NO” answers/#3 may have 1 “FALSE” answer <p>OR</p> <ul style="list-style-type: none"> • #2: may have 1 “NO” answer/#3: No more than 2 “FALSE” 	<p>If all are true, then Satisfactory:</p> <ul style="list-style-type: none"> • #1: Accounting software is listed • #2: No more than 1 “NO” answer • #3: No more than 1 “FALSE” 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> • #1: Accounting software is listed <p>AND</p> <ul style="list-style-type: none"> • #2: All are “YES” answers/#3: May have 1 “FALSE” answer <p>OR</p> <ul style="list-style-type: none"> • #2: May have 1 “NO” answer/#3: All are “TRUE” answers 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> • #1: Accounting software is listed • #2: All are “YES” answers • #3: All are “TRUE” answers

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Part 4: Budget and Budget Narrative					
Tables A and B	<p>If 3 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Table A is not used, but Table B is used Calculations incorrect Narrative not included for Table A or is insufficient Benefits not listed for Table B or description is insufficient Total benefits listed in Table B >25% of total salaries listed in Table A Does not correspond to total in Table K 	<p>If no more than 2 are true, then Below Average:</p> <ul style="list-style-type: none"> Table A is not used, but Table B is used Calculations incorrect Narrative not included for Table A or is insufficient Benefits not listed for Table B or description is insufficient Total benefits listed in Table B >25% of total salaries listed in Table A Does not correspond to total in Table K 	<p>If no more than 1 is true, then Satisfactory:</p> <ul style="list-style-type: none"> Table A is not used, but Table B is used Calculations incorrect Narrative not included for Table A or is insufficient Benefits not listed for Table B or description is insufficient Total benefits listed in Table B >25% of total salaries listed in Table A Does not correspond to total in Table K 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> If Table B is used, then Table A is used Calculations are correct Narrative sufficient for Table A Benefits described sufficiently for Table B Total benefits listed in Table B >15% of total salaries listed in Table A, but <25% Corresponds to total in Table K 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> If Table B is used, then Table A is used Calculations are correct Narrative sufficient for Table A Benefits described sufficiently for Table B Total benefits listed in Table B <15% of total salaries listed in Table A Corresponds to total in Table K <p>OR If marked "NA" on Table A and B, and consistent with program</p>
Table C	<p>If 2 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Table not used Calculations incorrect One or more costs are not allowable Cost not reasonable Narrative not listed or insufficient Does not correspond to total in Table K 	<p>If no more than 1 is true, then Below Average:</p> <ul style="list-style-type: none"> Table not used Calculations incorrect One or more costs are not allowable Cost not reasonable Narrative not listed or insufficient Does not correspond to total in Table K 	<p>If all are true, the Satisfactory:</p> <ul style="list-style-type: none"> Table used Calculations correct All costs are allowable Cost may or may not be reasonable Narrative sufficiently describes costs Corresponds to total in Table K 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Table used Calculations correct All costs are allowable All costs are reasonable Narrative sufficiently describes costs Corresponds to total in Table K 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Table used Calculations correct All costs are allowable All costs are reasonable All costs exhibit conservation of funds Narrative sufficiently describes costs Corresponds to total in Table K <p>OR If marked "NA" on Table C and consistent with program</p>
Table D/E	If 2 or more are true, then	If no more than 1 is true, then	If all are true, the Satisfactory:	If all are true, then	If all are true, then

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	Unsatisfactory: <ul style="list-style-type: none"> • Table not used • Calculations incorrect • One or more costs are not allowable • Cost not reasonable • Narratives not listed or insufficient • Does not correspond to total in Table K 	Below Average: <ul style="list-style-type: none"> • Table not used • Calculations incorrect • One or more costs are not allowable • Cost not reasonable • Narratives not listed or insufficient • Does not correspond to total in Table K 	<ul style="list-style-type: none"> • Table used • Calculations correct • All costs are allowable • Cost may or may not reasonable • Narratives sufficiently describe costs • Corresponds to total in Table K 	Commendable: <ul style="list-style-type: none"> • Table used • Calculations correct • All costs are allowable • All costs are reasonable • Narratives sufficiently describe costs • Corresponds to total in Table K 	Outstanding: <ul style="list-style-type: none"> • Table used • Calculations correct • All costs are allowable • All costs are reasonable • All costs exhibit conservation of funds • Narratives sufficiently describe costs • Corresponds to total in Table K <p>OR If marked “NA” on Tables D and E and consistent with program</p>
Table F	If 2 or more are true, then Unsatisfactory: <ul style="list-style-type: none"> • Table not used • Calculations incorrect/not provided • One or more costs are not allowable • Cost not reasonable • Narrative not listed or insufficient • Costs are not specifically broken out sufficiently in Table • Does not correspond to total in Table K 	If no more than 1 is true, then Below Average: <ul style="list-style-type: none"> • Table not used • Calculations incorrect/not provided • One or more costs are not allowable • Cost not reasonable • Narrative not listed or insufficient • Costs are not specifically broken out sufficiently in Table • Does not correspond to total in Table K 	If all are true, then Satisfactory: <ul style="list-style-type: none"> • Table used • Calculations correct • All costs are allowable • Cost may or may not reasonable • Narratives sufficiently describes costs • Costs are specifically broken out sufficiently in Table • Corresponds to total in Table K 		If all are true, then Outstanding: <ul style="list-style-type: none"> • Table used • Calculations correct • All costs are allowable • All costs are reasonable • Narratives sufficiently describes costs • Costs are specifically broken out sufficiently in Table • Corresponds to total in Table K <p>OR If marked “NA” on Table F and consistent with program</p>
Tables H/J	If 3 or more are true, then Unsatisfactory:	If no more than 2 are true, then Below Average:	If 1 or more is true, then Satisfactory:	If all are true, then Commendable:	If all are true, then Outstanding:

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	<ul style="list-style-type: none"> • Table J used, but possible duplication of indirect costs in Table H • Indirect costs exceed 7% of total direct costs • Calculations incorrect • One or more costs are not allowable • Cost not reasonable • Narrative not listed or insufficient • Costs are not specifically broken out sufficiently in Tables • Does not correspond to total in Table K 	<ul style="list-style-type: none"> • Table J used, but possible duplication of indirect costs in Table H • Indirect costs exceed 7% of total direct costs • Calculations incorrect • One or more costs are not allowable • Cost not reasonable • Narrative not listed or insufficient • Costs are not specifically broken out sufficiently in Tables • Does not correspond to total in Table K 	<ul style="list-style-type: none"> • Table J used, but possible duplication of indirect costs in Table H • Indirect costs exceed 7% of total direct costs • Calculations incorrect • One or more costs are not allowable • Cost not reasonable • Narrative not listed or insufficient • Costs are not specifically broken out sufficiently in Tables • Does not correspond to total in Table K 	<ul style="list-style-type: none"> • Table J used, and no apparent duplication of indirect costs in Table H • Indirect costs do not exceed 7% of total direct costs • Calculations are correct • All costs are allowable • Costs may or may not be reasonable • Narrative sufficiently describes costs • Costs are specifically broken out sufficiently in Tables • Corresponds to total in Table K 	<ul style="list-style-type: none"> • Table J used, and no apparent duplication of indirect costs in Table H • Indirect costs do not exceed 7% of total direct costs • Calculations are correct • All costs are allowable • Costs may or may not be reasonable • Narrative sufficiently describes costs • Costs are specifically broken out sufficiently in Tables • Costs exhibit conservation of funds • Corresponds to total in Table K <p>OR If marked “NA” on Tables H and J and consistent with program</p>

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Part 5: Sustainability, Need, and Marketing					
Matching Funds	<p>If 1 or more are true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Does not list/mention matching funds Does not list/mention other funding sources 	<p>If true, then Below Average:</p> <ul style="list-style-type: none"> Sufficiently describes current matching funds OR sufficiently describes other current funding sources 	<p>If all are true, then Satisfactory:</p> <ul style="list-style-type: none"> Sufficiently describes current matching funds Sufficiently describes other current funding sources 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Sufficiently describes current matching funds Sufficiently describes other current funding sources Sufficiently describes future matching funds OR other future funding sources 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Sufficiently describes current matching funds Sufficiently describes other current funding sources Sufficiently describes future matching funds and other future funding sources
Need Identified	Does not list efforts taken to determine the need for the project or description is insufficient.	Description of effort is sufficient.	Description is sufficient and includes specific details such as methods and dates.		
Marketing and Outreach	<p>If 1 or more is true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Does not list/mention current marketing/outreach efforts Does not list/mention future marketing/outreach efforts 	<p>If all are true, then Below Average:</p> <ul style="list-style-type: none"> Describes current marketing/outreach efforts, but is insufficient May or may not list/mention future marketing/outreach efforts, but if described it is insufficient 	<p>If all are true, then Satisfactory:</p> <ul style="list-style-type: none"> Describes current marketing/outreach efforts sufficiently Describes future marketing/outreach efforts, but may be insufficient 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Describes current marketing/outreach efforts sufficiently Describes future marketing/outreach efforts sufficiently 	
Sustainability	<p>If 1 or more is true, then Unsatisfactory:</p> <ul style="list-style-type: none"> Does not list/mention how the project would continue after FVA funding ended Does not describe what other funding sources will be available after 	<p>If 1 or more is true, then Below Average:</p> <ul style="list-style-type: none"> Describes how the project would continue after FVA funding ended, but is insufficient Describes other funding sources will be available after FVA funding ended, 	<p>If all are true, then Satisfactory:</p> <ul style="list-style-type: none"> Sufficiently describes how the project would continue after FVA funding ended Sufficiently describes other funding sources will be available after 	<p>If all are true, then Commendable:</p> <ul style="list-style-type: none"> Sufficiently describes how the project would continue after FVA funding ended Sufficiently describes other funding sources will be available after 	<p>If all are true, then Outstanding:</p> <ul style="list-style-type: none"> Sufficiently describes how the project would continue after FVA funding ended Sufficiently describes other funding sources will be available after

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	FVA funding ended	but is insufficient	FVA funding ended	<p>FVA funding ended</p> <p>AND</p> <ul style="list-style-type: none"> • Other funding sources listed correspond with other grants listed in Section 1.E. Other Grants <p>OR</p> <ul style="list-style-type: none"> • Potential future funding sources are mentioned and correspond with those listed in Section 5.A. Matching Funds 	<p>FVA funding ended</p> <ul style="list-style-type: none"> • Other funding sources listed correspond with other grants listed in Section 1.E. Other Grants • Potential future funding sources are mentioned and correspond with those listed in Section 5.A. Matching Funds
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